

Heritage Lottery Fund Committee for the South West Meeting on 5 December 2017

CSW 2017 (3)

Summary report of the meeting of the Committee for the South West held on 5 December 2017 at 10:00 a.m. at the X Centre, Commercial Road, Exeter EX2 4AD

Members:

- Stephen Boyce
- Phil Collins
- Tamsin Daniel
- Sue Minter
- Atul Patel
- Wilbert Smith
- Evelyn Stacey
- Sarah Staniforth

In attendance:

- Olivia Gore, Big Lottery Fund (items 1 and 2 and items 7 to 10)
-

Committee Business

1. Chair's Report

Oral

The Chair reported that it had been a busy quarter.

2. Declarations of Interest

Oral

The following declarations were made:

- **Item 11: Protecting Hyde's Heath**

Sarah Staniforth and Phil Collins mentioned their connections to the National Trust which had provided a letter of support for the project. The Committee was content this did not represent a conflict of interest.

- **Item 16: Anchor Studio, Newlyn**

Tamsin Daniel declared an interest as she had given the project advice as the interim Head of Culture at Cornwall Council which would be providing some partnership funding for the project. She would leave the room during the discussion of this item.

- **Item 20: Tavistock Guildhall Gateway Centre**

Tamsin Daniel declared an interest because of her connection with the Cornwall and West Devon Mining World Heritage Site through her work at Cornwall Council. She would leave the room during the discussion of this item.

- **Item 22: First and Last – Our Living Working Landscape**

Tamsin Daniel declared an interest as she had given the project advice as the interim Head of Culture at Cornwall Council which would be providing partnership funding for the project. She would leave the room during the discussion of this item.

Sarah Staniforth and Phil Collins mentioned their connections to the National Trust which had provided a letter of support for the project. The Committee was content this did not represent a conflict of interest.

- **Item 23: Riverlands**

Sarah Staniforth declared an interest as she was an employee of the National Trust. She would leave the room during the discussion of this item.

Phil Collins declared an interest as he had been involved in the early stages of the development of the previous application from the Catchments in Trust. He would leave the room during the discussion of this item.

- **Item 24: Securing the Past – a home for Dorset’s recorded heritage**

Sarah Staniforth and Phil Collins mentioned their connections to the National Trust which had provided a letter of support for the project. The Committee was content this did not represent a conflict of interest.

- **Item 27: Cleveland Pools Bath**

Sarah Staniforth mentioned that she was a Trustee of the Pilgrim Trust which had awarded a small grant to the project. The Committee was content this did not represent a conflict of interest.

- **Item 28: Revealing City Hall**

Tamsin Daniel declared an interest as her employer Cornwall Council would be providing partnership funding for the project. She would leave the room during the discussion of this item.

3. Minutes of the meeting on 19 September 2017

CSW 2017 (4) 3

The minutes were agreed as a true record of the meeting and signed by the Chair subject to the following amendment:

Replace: Attendees: Sarah Staniforth (items 1 to 7) with Sarah Staniforth (items 1 to 21).

4. Matters arising from the minutes

Oral

There were none.

5. South West Overview

CSW 2017 (4) 5

Nerys Watts, Head of Region, provided an overview of the paper, highlighting:

- *Agendas for Change Conference:* This joint Conference delivered with the South West Heritage Trust had been well attended.
- *Development Events:* There had been a number of events with DAC advisors and representatives to give them an overview of changes to HLF funding for places of worship. More events were planned.
- *Twitter update:* HLF’s Twitter profile was growing. Members were invited to email with information about events attended for re-tweeting.

Thanks were expressed to Committee members for their continuing support with project visits and event attendance.

6. Budget paper

CSW 2017 (4) 6

Anne Jenkins, Deputy Director of Operations, informed the Committee that one of the range of actions agreed at the November Board . The South West budget for the meeting had been reduced to £1.1m. Seven first round Heritage Grant/Heritage Enterprise applications had been

received with a total request of over £2.9m. The Committee noted that prioritisation would be needed.

Two second round Heritage Grant applications had been received with a total request of £1,337,800. The Committee noted that the applications were fundable providing that they were high quality cases delivering good value for money.

SF4 First Round applications for discussion and recommendation: Parks for People

7. Parks for People Overview

CSW 2017 (4) 7

The Committee received the overview paper for Parks for People. In England:

- 7 first round applications had been received with a total grant request of £20.60m against a budget of £17.86m. Two first round applications had been received in the South West.
- 1 second round application with a total grant request of £2.44m had been received. No second round applications had been received in the South West.

The Committee discussed the following applications. Their views would be reported to the Parks for People Delegated Decision Panel.

8. Hidden Heritage of Radipole Park and Gardens; PP-17-03557

CSW 2017 (4) 8

Applicant: Weymouth and Portland Borough Council

Request: A first round pass of £1,091,900 including a development grant of £78,500 (46% of eligible development costs).

Project: To renovate the 6.25 hectare Radipole Park and Gardens in Weymouth. Capital works would include the installation of a café/heritage centre, the installation of a new drainage system to prevent flooding, the re-creation of a water feature and improvements to biodiversity habitats. A two year programme of events, training including two apprenticeships and volunteering opportunities aimed at engaging with local communities and underrepresented audiences would also be delivered.

9. The Discovery Project at Upton Country Park, Poole, Dorset; PP-17-03693

CSW 2017 (4) 9

Applicant: Borough of Poole – Upton Country Park

Request: A first round pass of £1,520,100 including a development grant of £165,900 (90% of total eligible development costs).

Project: To deliver the first phase of a three phase masterplan for the 108 hectare, Upton Country Park in Poole which contained the Grade II* listed Upton House. The first phase (the subject of this application) would focus on restoring the parts of the listed curtilage including the Pleasure Grounds, Stable Yard, Kennels and Fowl Shed; the landscape including the restoration of historic sightlines to the shoreline; and improvements to visitor facilities including a new build facility to support the volunteering community. The associated programme of learning and participation opportunities would include apprenticeships. Subsequent phases (not part of this application) would focus on the restoration of the House and the development of a Wetland Centre.

10. Prioritisation

CSW 2017 (4) 10

The Committee prioritised the applications before them.

SF4 First Round applications for discussion and decision: Heritage Grants and Heritage Enterprise

11. Protecting Hyde's Heath; HG-16-08275

CSW 2017 (4) 11

Applicant: RSPB South West

Request: A first round pass of £611,800 including a development grant of £34,000 (95% of total eligible development costs).

Project: To acquire, protect and restore to favourable condition 67 hectares of priority heathland habitat at RSPB Arne in Dorset and deliver a programme of people engagement activities, with a particular focus on wellbeing. RSPB Arne was a 580 hectare site comprising of Biodiversity Action Plan priority heathland, woodland and saltmarsh habitats which stretch across Poole Harbour. The site, located in Dorset's Area of Outstanding Natural Beauty, was home to over 30 Biodiversity Action Plan species and was part of the Arne peninsula Ramsar wetland.

The Committee agreed the application represented a high priority for support and **AWARDED** a first round pass of £611,800 including a development grant of £34,000 (95% of total eligible development costs).

12. Securing the Future; HG-17-03215

CSW 2017 (4) 12

Applicant: St Johns Glastonbury

Request: A first round pass of £497,900 including a development grant of £32,400 (49% of total eligible development costs).

Project: To provide St John's Church in Glastonbury with a modern, fresh and flexible interior for a variety of worship and community activities. Capital works would include the repair of the collapsed nave floor. Learning and participation opportunities would include a two year activity programme delivered in partnership with a number of organisations including Glastonbury Abbey.

The Committee agreed the application represented a high priority for support and **AWARDED** a first round pass of £497,900 including a development grant of £32,400 (49% of total eligible development costs).

13. Charmouth Changing Spaces: transforming St Andrew's into a vibrant heritage experience for visitors and community; HG-17-01452

CSW 2017 (4) 13

Applicant: Charmouth Parochial Church Council

Request: A first round pass of £568,800 including a development grant of £53,000 (57% of total eligible development costs).

Project: To conserve and re-order St Andrew's Church which was located within Charmouth's Conservation Area. The aim was to transform this Grade II listed building into a sustainable focal point celebrating and sharing Charmouth's heritage with new audiences. Capital works included repointing, overhauling of rainwater goods, re-slatting and re-rendering in order to address damp issues. In addition, accessibility, and visibility of the church from the main road through Charmouth would be improved. Learning and participation opportunities would include a '3D digital virtual reality presentation' entitled '*Fossils Alive*' which would be delivered with support from the National History Museum and Charmouth Heritage Coast Centre.

The Committee agreed the application represented a low priority for support and **REJECTED** the application due to the concerns raised.

14. Fixing Iron Cramp Problems and Installing an Exhibition of Mendip Quarrying; HG-17-02908

CSW 2017 (4) 14

Applicant: St Leonard Church Marston Bigot

Request: A first round pass of £101,500 including a development grant of £7,400 (73% of total eligible development costs)

Project: To carry out urgent repairs to the tower and south wall of the Grade I listed Marston Bigot Church near Frome, Somerset. Capital works would also include the removal of failing and rusted iron cramps which were damaging the stone work leading to masonry falls and water penetration. An exhibition about the nearby Foster Yeoman quarry would be installed.

The Committee **REJECTED** the application due to the concerns raised.

15. Heritage Restoration of Falmouth's Ponsharden Cemeteries;HG-16-01912

CSW 2017 (4) 15

Applicant: Falmouth Town Council

Request: A first round pass of £307,200 including a development grant of £32,800 (69% of total eligible development costs).

Project: To restore the Ponsharden conjoined cemeteries in Falmouth: a Jewish cemetery and a Dissenters' burial ground which were known as the Congregationalist Cemetery. Both cemeteries were Scheduled Ancient Monuments and both were listed on Historic England's 'at risk' register. The overall aim was to create a secure, safe, natural green space for the local community and visitors. Learning and participation opportunities would use historic themes of dissent and difference to tackle anti-social behaviour issues.

The Committee **REJECTED** the application due to the concerns raised.

16. Renovation and Refit of Grade II Anchor Studio, Newlyn; HE-16-09447

CSW 2017 (4) 16

Tamsin Daniel declared a conflict of interest and left the room during the discussion of this item.

Applicant: Borlase Smart John Wells Trust Ltd

Request: A first round pass of £338,700 including a development grant of £18,000 (49% of total eligible development costs).

Project: To restore the Grade II listed Anchor Studio located in Newlyn, Cornwall. This Victorian studio was one of the oldest artist's studios in the country, and had been owned continuously for over 100 years by two internationally significant artists Stanhope Forbes (one of the most widely known members of the Newlyn School of artists) and John Wells. The restored building would provide 88sq m of studio/workspace and 50sq m of residential accommodation designed to attract internationally important artists to Cornwall. Learning and participation opportunities would include apprenticeships and training with the National Heritage Training Group and the Oak Frame Training Forum.

The Committee agreed the application represented a high priority for support and **AWARDED** a first round pass of £338,700 including a development grant of £18,000 (49% of total eligible development costs).

17. Wolfeton Riding House: Creating a long term sustainable; HE-17-00449

CSW 2017 (4) 17

Applicant: Wolfeton Riding House Trust

Request: A first round pass of £540,600 including a development grant of £65,600 (90% of total eligible development costs).

Project: To refurbish the Grade II* listed Wolfeton Riding House and associated Cart Shed located in Charminster, Dorset in order to make the buildings (405 sq m) suitable for commercial use and secure a sustainable future for the site. Once the project was complete, Dorset Visual Arts intended to lease the site and create an arts centre which was expected to attract 10,000 visitors per annum and create 3 new FTE jobs. Interpretation about the site would be installed and a programme of learning and participation opportunities delivered.

The Committee agreed the application represented a medium priority for support and **REJECTED** the application due to the concerns raised.

18. Prioritisation of first round items

Oral

Tamsin Daniel declared a conflict of interest and left the room during the discussion of this item.

During the case by case discussions the Committee had rejected Item 14 - *Fixing Iron Cramp Problems and Installing an Exhibition of Mendip Quarrying* and Item 15 - *Heritage Restoration of Falmouth's Ponsharden Cemeteries* and considered that:

- Item 11 - *Protecting Hyde's Heath*, Item 12 - *Securing the Future, St John's Church Glastonbury* and item 16 - *Renovation and Refit of Grade II Anchor Studio, Newlyn* were high priorities for support.
- Item 17 - *Wolfeton Riding House: Creating a long term sustainable use* was a medium priority for support.
- Item 13 - *Charmouth Changing Spaces: transforming St Andrew's into a vibrant heritage experience for visitors and community* was a low priority for support.

The Committee agreed that the high priority applications would be awarded a first round pass. The remaining applications were rejected.

19. Grants for Places of Worship applications

CSW 2017 (4) 19

Second Round applications

Two second round applications with uplifts had been received from:

- Item 19p: Stroud Congregational Church sought a grant of £88,600 (63%) including an uplift of £12,000 (16%). The uplift was due to tenders for conservation work coming in higher than anticipated. The applicant had increased their contribution and so the intervention rate was unchanged at 63%. The Committee was satisfied that the uplift was necessary and justified and that the project continued to offer good value for money
- Item 19q: The Parochial Church Council of St Michael's Church, East Anstey sought a grant of £165,200 (71%) including an uplift of £34,500 (26%). The uplift was due to tenders for conservation work coming in higher than anticipated, an increase in the contingency allowance and a small increase in architect's fees. The applicant had increased their contribution and was also funding replacement of rainwater goods which were outside the HLF funded project. The Committee was satisfied that the uplift was necessary and justified and that the project continued to offer good value for money

Item	Project Title	Applicant	Decision	Project Reference
19p	Replace rotten windows and works to main entrance stairway leading to worship area	Stroud Congregational Church	Award Grant of £88,600 (63%)	GP-16-01248
19q	Tower repair St Michael's Church, East Anstey, Devon	Parochial Church Council St Michael's Church, East Anstey	Award Grant of £165,200 (71%)	GP-15-07471

First Round Applications

15 first round applications with a grant request of just over £3m had been received. At the initial sift, Historic England had agreed with HLF that nine applications (items 19g to 19o) should not be taken forward to full assessment as they were considered not to be of sufficient urgency.

The remaining six cases (items 19a to 19f) were taken forward for full assessment. Historic England provided detailed technical advice to establish the urgency of the repair works while HLF Assessment looked at how well the applications met outcomes for communities. These two factors were used to arrive at an overall priority for the batch. One application (item 19f) was considered to be not as urgent as items 19a to 19e and was therefore recommended for rejection.

The Committee noted that, with a remaining regional budget for the year of £975,100, there were insufficient funds in the GPOW budget to support cases 19a to 19e. After considering these cases the Committee made the following decisions:

Item	Project Title	Applicant	Decision	Project Reference
19a	Reroof and repurpose the building to create a community space for current and future generations	Isle of Brewers PCC and Village Community of Isle of Brewers	First Round Pass of £250,000 including Development Grant of £18,700 (63% of total eligible development costs)	GP-17-02280
19b	Church of St Mary and St Paul, Westbury on Severn	Westbury on Severn PCC	First Round Pass of £250,000 including Development Grant of £0 (0% of total eligible development costs)	GP-17-03354
19c	St Mary's Church, Sheviock Update and Repair	Sheviock Parochial Church Council	First Round Pass of £248,500 including Development Grant of £36,000 (35% of total eligible development costs)	GP-16-08793
19d	Urgent high level repair works to St-Just-in-Penwith Church	St. Just-in-Penwith Parish Church, St-Just-in-Penwith	First Round Pass of £250,000 including Development Grant of £24,000 (80% of total eligible development costs)	GP-17-03148

19e	Holy Trinity Church Nave Roof Repairs and Tower Masonry Repairs	Holy Trinity Church, Milton Damerel	Reject	GP-17-01014
19f	Essential roof repairs to preserve a much loved, well used historic building for future generations	St. George's Georgeham PCC	Reject	GP-16-07332
19g	St John the Evangelist, Tolpuddle Roof Repair and Heritage Project	St John the Evangelist, Tolpuddle PCC	Reject	GP-17-00340
19h	Phase I Urgent Roof & Tower Repairs; Phase II Further Repairs, Heating & Facility Upgrades	PCC St James Chawleigh	Reject	GP-16-09400
19i	Crucial repair of tower, spire and tower finials to High Gothic Victorian Church	St Mary's Church, Fretherne	Reject	GP-16-08360
19j	Repair earlier defective work to Tower	Berry Pomeroy PCC	Reject	GP-17-01004
19k	Restoration of St. Mary's Church Forthampton	Parochial Church Council, St. Mary's, Forthampton	Reject	GP-16-06881
19l	Urgent high level repairs and associated maintenance tasks with improved visitor interpretation	Lanivet Church	Reject	GP-17-03110
19m	Bell Tower Repair to control water ingress and maintain use of bells	All Saints' Church, St Ewe, Cornwall	Reject	GP-15-07126

19n	St Andrew's Church, Cheddar, Tower Restoration Project	St. Andrew's Church, Cheddar	Reject	GP-16-05837
19o	Urgent repairs to listed building, improving community access and installing heritage displays	Stoke Climisland Parish Church	Reject	GP-16-09675

SF4 Second Round applications for discussion and decision: Heritage Grants

20. Tavistock Guildhall Gateway Centre; HG-14-09582

CSW 2017 (4) 20

Tamsin Daniel declared a conflict of interest and left the room during the discussion of this item.

Grantee: Tavistock Town Council

Request: A grant of £817,800 (50%).

Project: To conserve the Grade II* listed Tavistock Guildhall and make it suitable for a variety of public service and community uses. These uses would include an Interpretation Centre for and Devon Gateway to the *Cornwall and West Devon Mining Landscape* UNESCO World Heritage Site. A range of interpretive experiences would be offered within the newly opened courtroom and police cells and a new learning, volunteering and activities programme would be delivered.

First Round minute: The Committee had awarded a first round pass of £766,500 including a development grant of £48,700 (59% of eligible development costs) in June 2015.

Uplift: Project costs had risen by £430,187.

The Committee **AWARDED** a grant of £817,800 (50%).

21. Restoration of Thomas Whitty House and creation of Axminster Heritage Centre (Final Phase); HG-15-03827

CSW 2017 (4) 21

Grantee: Axminster Heritage Limited

Request: A grant of £520,000 (55%).

Project: To restore the Grade II listed Thomas Whitty House (the original Axminster carpet factory building). Capital works would include the installation of a mezzanine floor in Drill Hall's roof space to provide conservation and office space and the fit out of the Dye House, courtyard and shop area. Interpretation, learning and participation activities would focus on Axminster's history including its carpet making and industrial heritage.

First Round minute: The Committee had awarded a first round pass of £583,000 including a development grant of £63,000 (39% of eligible development costs) in June 2016.

Uplift: None

The Committee **AWARDED** a grant of £520,000 (55%).

SF4 Second Round applications for discussion and decision: Landscape Partnerships

22. First and Last - Our Living Working Landscape; LP-15-00370

CSW 2017 (4) 22

Tamsin Daniel declared a conflict of interest and left the room during the discussion of this item.

Grantee: Cornwall Wildlife Trust

Request: A grant of £2,529,100 (75%).

Project: To deliver 13 interconnected projects aimed at addressing the most serious risks to a 228 km² area of the Penwith Peninsula. The projects were grouped under four themes: *People and Communities; Access and Ancient Sites; Economy; Farming and Wildlife, Communication and Interpretation.*

The Board had awarded a first round pass of £2,670,000, including a development grant of £140,600 (71% of eligible development costs) in October 2015.

The Committee **AWARDED** a grant of £2,529,100 (75%).

The Committee discussed the following applications. Their views would be reported to the Board.

SF4 First Round December Board applications for discussion and recommendation: Heritage Grants and Heritage Enterprise

23. Riverlands; HG-17-00981

CSW 2017 (4) 23

Sarah Staniforth and Phil Collins declared conflicts of interest and left the room during the discussion of this item.

Applicant: The National Trust for Places of Historic Interest or Natural Beauty.

Request: A first round pass of £4,815,600 including a development grant of £825,300 (30% of eligible development costs).

Project: To deliver a landscape-scale project focused on seven river catchments across England and Wales covering 1,406km² of land and 1,074km of river. The project aimed to improve the health and wildlife of rivers and catchments, to improve access to and appreciation of them and develop strategies to deliver sustainable long term care for river catchments that had a national impact. The seven catchments in the project had been selected because they were considered to be most urgently in need of support to protect and conserve them: Porlock Vale Streams, Somerset; Bollin, Cheshire; Derwent, Cumbria; Upper Brue, Norfolk; Upper Conwy, Wales; Poulter, Nottinghamshire; Doe Lea, Derbyshire. Capital work would include the creation of 'buffer' zones on river banks to reduce the negative impact of land use and habitat improvement. Learning and participation opportunities would include Citizen Science initiatives and the sharing of evidence and knowledge through an annual conference.

This was a resubmission following rejection by the Board of a major grant application in April 2016.

24. Securing the Past - a home for Dorset's recorded heritage;HG-15-07873

CSW 2017 (4) 24

Applicant: Dorset County Council

Request: A first round pass of £2,553,800 including a development grant of £386,800 (92% of eligible development costs).

Project: To undertake capital works at the Dorset History Centre, Dorchester in order to increase public and storage space and improve its digital offer. The Centre housed the Joint Archive Service for Bournemouth, Poole and Dorset County. Capital works to the existing building with a new extension would create approximately 50% of additional capacity. A programme of learning and participation opportunities would also be delivered.

25. Bristol's Victorian Magistrates Court Regeneration Project; HE-17-02647

CSW 2017 (4) 25

Applicant: Creative Youth Network

Request: A first round pass of £4,578,200 including a development grant of £307,500 (69% of eligible development costs).

Project: To restore the Grade II listed, redundant Old Magistrates Court located in the Bridewell Island area of central Bristol and adapt the spaces for mixed use to support the work of the Creative Youth Network. Interpretation explaining the history and significance of the building and its social context would be developed. Learning and participation opportunities would include apprenticeships for young people.

26. Prioritisation of first round items

Oral

The Committee prioritised the applications.

SF4 Second Round Board applications for discussion and recommendation: Heritage Grants

27. Restoration of Cleveland Pools Bath dating from 1815 as a community open air swimming pool; HG-12-11624

CSW 2017 (4) 27

Grantee: Cleveland Pools Trust

Request: A grant of £4,073,500 (82%).

Project: To restore and conserve Grade II* listed, Georgian outdoor swimming pools, buildings (which were laid out in the shape of a miniature Georgian Crescent) and landscape of Cleveland Pools to their original form. The pools, located within the boundaries of the City of Bath UNESCO World Heritage Site, were on Historic England's Heritage at Risk Register. Capital works would include the re-lining of the main pool and the installation of a water source heat pump to recover heat from the adjacent River Avon from April to September. Interpretation of the site would be provided and an activity plan with education elements delivered.

First Round minute: The Board had awarded a first round pass of £4,124,600 including a development grant of £347,200 (72% of eligible development costs) in July 2014.

Uplift: Project costs had increased largely due to rising construction costs plus an increase in project director costs and the inclusion of interest on the Architectural Heritage Fund (AHF) loan. An uplift of £296,100 (8%) was sought.

The Committee noted:

- The heritage merit and need of these unique Pools, which were the oldest surviving open air swimming pool and building in England/Western Europe, was clearly evident.

- The architecture solution for what was a difficult and challenging site was creative. However, a solution to access issues was yet to be found.
- The robust, well thought through business plan proposed a strong model for future sustainability.
- All planning permissions and the majority of partnership funding were in place but the lease agreement was yet to be agreed.

However, whilst the project might represent the best opportunity to bring the site back into use:

- the challenges presented by the development phase of this complex project had revealed fundamental weaknesses in project management, leadership and governance which called into question the project team's ability to deliver the project. Consequently, this was a high risk project for HLF.

The Committee for the South West supported the recommendation that the Board **REJECT** the application.

28. Revealing City Hall; HG-16-00260

CSW 2017 (4) 28

Tamsin Daniel declared a conflict of interest and left the room during the discussion of this item.

Grantee: Hall for Cornwall

Request: A grant of £2,576,900 (62%).

Project: To reinvigorate a regionally important cultural organisation by conserving and developing the Grade II* listed Hall for Cornwall located within the Truro Conservation Area. Capital works would include the conservation of the building's exterior, reinstatement of the original historic entrance, a new café and the creation of an internal corridor to link the separate frontages of the building and provide permanent heritage exhibition space. A programme of learning and participation opportunities would be delivered to engage people with the heritage and stories of the building. The project was part of a wider project to develop and conserve the building through the creation a new auditorium with increased capacity, improvements to backstage and front-of-house facilities and a new creative hub (to be funded through Arts Council England and European Regional Development Funding).

The Board had awarded a first round pass of £2,800,500 including a development grant of £223,600 (74% of eligible development costs) in July 2016.

The Committee noted:

- This was a strong application for a detailed and well developed project based on substantial consultation. Alongside the wider project, this project offered a creative solution which would address the whole needs of this important heritage building.
- The robust business plan gave confidence that the building would be provided with a sustainable future.
- The plan to join the two entrances to the building by the creation of a thoroughfare would help to reconnect the building to the town and draw people into the building.
- The wider project had potential to have a regenerative impact on Truro, the regional capital of Cornwall: it had been calculated that the wider project would contribute £54.8m to the Cornish economy over its lifetime.
- All planning and statutory consents were in place and all partnership funding for the HLF funded project was secure.
- The competence and commitment demonstrated by the experienced project team during the development phase gave confidence that the project would be well delivered and good outcomes achieved.
- The project offered good value for money.

The Committee for the South West recommended the application to the Board as a **HIGH PRIORITY** for support.

Papers for Information

29. Corporate Update

CSW 2017 (4) 29

i) Lottery Income Plan Update

Anne Jenkins, Deputy Director of Operations, gave a presentation about a range of actions arising from Board level discussions regarding:

- budgetary plans for 2018/2019 in the context of higher levels of competition and fluctuating lottery income
- plans for the organisation's smooth transition into the next Strategic Framework period.

The next steps were the:

- preparation of detailed briefing notes for the DCMS and devolved governments
- preparation of detailed briefings for staff to use with stakeholders and potential applicants.
- working-up of the grants budgets
- delivery of briefings to the leadership team.

The Committee:

- welcomed the clarity of messaging and communication about these difficult decisions and complex issues and looked forward to further briefings.
- welcomed the opportunity Strategic Framework 5 provided to reflect on how the HLF operated and simplify the programme structure. They emphasised the need to be aware of the temptation to reintroduce complexity and to avoid becoming risk averse.
- was concerned about the potential impact on the experienced and valued South West team, especially as workloads were unlikely to decrease.

The Committee noted the report.

The Committee was informed that, in preparation for the introduction of Strategic Framework 5, the South West Team was planning to hold a number of round table discussions with stakeholders before April 2018. Members were asked to suggest potential invitees.

30. Communications Report

CSW 2017 (4) 30

The Committee noted the report.

31. Minutes from the meeting of the Regional and Country Chairs on 10 October

CSW 2017 (4) 31

The Committee noted the minutes.

The Chair observed that the meetings provided an opportunity to learn about the issues other Committees faced and to consider other perspectives.

The Committee was informed that the guaranteed funding to places of worship as a proportion of total funding for the next financial year was 6%.

32. Annual Report on Equality, Diversity and Inclusion

CSW 2017 (4) 32

The Committee noted the contents of the Equality, Diversity and Inclusion Report for 2016-2017.

Tamsin Daniel highlighted the fact that the status of Cornish culture and language had now been formally recognised by Parliament and the European Union and given the same status as Wales

and Scotland. She advised HLF to follow the Arts Council's lead by including Cornish culture and language in the next Strategic Framework.

Sarah Staniforth highlighted the need to be aware of the difficulties people with dyslexia had in terms of filling-in forms. She also commented on the impact of the abolition of the default retirement age on younger people and the need for succession planning.

Sue Minter reported that she had attended the video conference on *Inclusion Training* which had been excellent.

33. Overview of Single Round Grants and Delegated Decision Making

CSW 2017 (4) 30

The Committee noted the contents of this report to the Board on single round grants and delegated decision making in 2016-2017.

34. Any other business

Oral

There was no other business.

The next meeting would be held on 13 March 2018.