

# Heritage Lottery Fund: Committee for South East England

## Meeting on 28 February 2018

CSEE 2018 (1)

**Minutes of the meeting of the Committee for South East England held on 28 February 2018 at 9.30 a.m. at the 7 Holbein Place, London, SW1W 8NR.**

### **Members:**

- Maria Adebawale-Schwarte (Chair)
- Perdita Hunt (Trustee)
- Andrew Blessley
- Helen Jackson
- Susan McCormack
- Debbie Tann

### **Apologies:**

- Bill Ferris

### **Committee Business**

#### **1. Welcomes**

**Oral**

Bill Ferris sent apologies.

The Chair welcomed Lizzie Guntrip and Lydia Lee, new committee members who were observing ahead of taking up their formal post from April 2018. The Chair also welcomed Verity Soons from Secretariat who would be supporting meetings going forward.

Helen Jackson and Debbie Tann joined for their final meeting as their terms would end at the end of March 2018. Bill Ferris's term would also finish at the end of March. All were thanked for their valuable contributions to the South East Committee and region during their membership on the Committee.

#### **2. Chair's Report**

**Oral**

The Chair updated the Committee on her activities since the last meeting. The Committee noted;

- Attendance at the book launch of Art and Identity as part of the 'Wear it Out' project, an exciting opportunity for the celebration and recognition of LGBTQ culture and heritage.
- The new funding framework (SF5) was currently under consultation with deadline of March 27<sup>th</sup>. All were encouraged to complete the survey and join the public consultations which would be held by the team on 12<sup>th</sup> March and 15<sup>th</sup> March. .
- The valuable lessons learned from the Great Places scheme would be shared with Committee later in the year.

#### **3. Declarations of Interest**

**Oral**

The following conflicting interests were declared and as such members were not present in discussions for those applications;

- Item 20 – Secrets of the Solent (HG-15-05075)

Debbie Tann – Worked for applicant organisation

The following members declared interests which were not deemed conflicting against the following applications. The members remained present for the discussions;

- Helen Jackson – Through the Glasshouse (HG-17-03534)
- Maria Adebawale-Schwarte – Hamble Valley Trails (HG-17-04492)

#### **4. Minutes of the meeting on 29 November 2017**

**CSEE 2018 (1) 4**

These were approved as an accurate record of the meeting and signed by the Chair.

#### **5. Matters arising from the minutes**

**Oral**

There were none.

#### **6. Regional Overview**

**CSEE 2018 (1) 6**

The Committee noted the Overview.

#### **7. Budget report**

**CSEE 2018 (1) 7**

Lucy Perry presented the paper.

There were eight Heritage Grants (HG) first round cases which totalled £5,680,700 against a budget of £2,923,800 for the meeting. These figures had been updated since the paper had been issued to the Committee and the new figures were noted.

Three second round Heritage Grants applications had been received with a total request of £3,868,900. The Committee noted that the applications were all fundable within budget providing they were satisfied that they represented high quality and that they delivered good value for money. It was noted that this was the last meeting for which round two applications would not be in a competitive process and that in the future prioritisation may be required.

The Committee also noted that since the paper had been issued a further small grants batch meeting had taken place with just over £3,000,000 awarded and that there was one final delegated decision meeting to take place within the current financial year.

The Committee noted that any unallocated budget at the end of the financial year would not be carried over to the following year.

### **Grants for Places of Worship**

#### **8. GPOW Overview and Applications**

**CSEE 2018 (1) 8**

Lucy Perry presented the report.

The Committee noted that whilst the GPOW programme was now closed to new 1<sup>st</sup> round applications, the remained approximately 15 project in development phase of which a number were preparing to submit round two applications.

The Committee considered the applications for;

- St Mary's Church, Buckland (GP-15-07258) – Grant £218,100 (57%) including uplift of £33,700 (18%)
- Holy Trinity Church, Queenborough (GP-16-00977) – Grant £150,100 (79%) including uplift of £8,500 (6%)

The Committee for South East of England agreed to award the grants with uplifts.

## **SF4 first round applications for discussion and decision: Heritage Grants and Heritage Enterprise**

### **9. The Woodland Web; HG-15-08547**

**CSEE 2018 (1) 9**

Applicant: KWES Kent Woodland Employment Scheme

Request: First round pass of £382,900 including £38,500 (74%) development grant

Project: A four year project to safeguard and improve 14 areas of ancient woodland in a priority development area. The project would bring community benefit through volunteer and training opportunities and contribute more widely to conservation needs through collaboration with local universities on research projects about key woodland species. Community workshops and talks about the general habitats and other more specialist topics would aim to increase engagement. New interpretation and education programmes would see the development of community archaeology digs, implementation of a schools programme, guided walks and improved on-site signage to improve the visitor experience.

The Committee for South East England **REJECTED** the application due to the concerns raised.

### **10. Development of Thame Museum; HG-17-04012**

**CSEE 2018 (1) 10**

Applicant: Thame Museum Trust

Request: First round pass of £546,200 including £65,100 (76%) development grant.

Project: A one year project to develop the existing Thame Museum through the addition of a new visitor services building. The project would introduce a new education area and re-design existing space to provide better access, therefore encouraging a wider audience and increased visitor numbers. Activities focussed on the engagement of schools through the provision of dedicated materials, learning sessions and targeted viewing sessions though some of this would also be adapted to suit alternative groups such as outreach to external organisations. Training and employment opportunities would be available and it would enable a number of new displays to be made accessible to the public.

The Committee for South East England **REJECTED** the application due to the concerns raised.

### **11. Kent's Magnificent Moths- Conserving the Rare Moths of East Kent's Weald, Coast and Down; HG-16-09925**

**CSEE 2018 (1) 11**

Applicant: Butterfly Conservation

Request: First round pass of £249,700 (61%), including development grant of £21,300 (58%)

Project: The three year project would seek to save and protect eight priority moth species, all of which are section 41 species and either endangered, vulnerable or nationally scarce. With a wide geographical spread, focus would begin initially on nine demonstration sites, each with demonstrated landowner support and detailed plans submitted. Activity plans would seek to inspire, equip and engage key audiences through volunteering opportunities, training, landowner advice and support, guided walks, demonstrations and other community events.

The Committee for South East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £249,700 including development grant of £21,300 (58% of eligible development costs).

**12. The restoration of Holy Trinity Church, with wide range of educational activities; HG-17-04357**

**CSEE 2018 (1) 12**

Applicant: Holy Trinity Church, Ramsgate

Request: First round pass of £241,400 including £12,500 (70%) development grant.

Project: A one year project to undertake restoration and repairs to a Grade II Listed church in a priority development area. HLF funding would allow restoration of the church and surrounding wall, including roof, masonry, stained glass and historic walls. Repairs would be accompanied by school activities, volunteer led talks, heritage re-enactments and skills projects.

The Committee for South East England **REJECTED** the application due to the concerns raised.

**13. Through the Glasshouse; HG-17-03534**

**CSEE 2018 (1) 13**

Applicant: Stansted Park Foundation

Request: First round pass of £1,491,500 (76%) including £100,500 (75%) development grant

Project: To restore and convert the Grade II Listed Glasshouse on the Stansted Park estate. The project would see the glasshouse restored to its original style and converted into flexible education and interpretation spaces, with a new extension to support visitor facilities. Items from the Ponsonby family archive will be put on public display for the first time, in the new interpretation galleries and in the main house itself.

The Committee for South East England considered the application represented a high priority for support and **AWARDED** a first round pass of £1,491,500 including development grant of £100,500 (75% of eligible development costs).

**14. Hamble Valley Trails se; HG-17-04492**

**CSEE 2018 (1) 14**

Applicant: The Conservation Volunteers

Request: First round pass of £286,400 including £30,300 (57%) development grant

Project: A project encompassing much of the river Hamble and surrounding area, to uncover and share the importance and heritage of the trails in the area. Basic capital work would improve access and interpretation and a programme of events, training opportunities for volunteers, and educational opportunities for schools and youth groups would encourage interest and engagement in the local heritage of the area.

The Committee for South East of England considered the application represented low priority for support and **REJECTED** the application due to the concerns raised.

**15. Conserving and drawing new inspiration from the Bloomsbury Murals at Berwick Church, Sussex; HG-17-02748**

**CSEE 2018 (1) 15**

Applicant: Berwick Parochial Church Council

Request: First round pass of £581,700 including £21,700 (49%) development grant

Project: An 18 month project to restore and repair a set of murals located at Grade I Listed Berwick church. These are possibly unique examples of the decoration of an ancient rural parish church by 20th century artists and are considered to be of international importance. Repairs and enhancements to the building, including roof repair and heating installation, would ensure that the murals are housed in a more suitable environment and control further deterioration. Wide ranging

supporting activities were planned to engage the wider community and visitors to the site, including schools projects, talks and study days.

The Committee for South East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £581,700 including development grant of £21,700 (49% of eligible development costs).

#### **16. Trinity Transformed: reimagining an iconic heritage asset; HG-17-02764**

**CSEE 2018 (1) 16**

Applicant: Trinity Theatre & Arts Centre

Request: £1,797,700 (48%), including £184,700 (70%) development grant

Project: A three year project to repair and restore the Grade II\* listed former Church building, and establish the Trinity Theatre as a sustainable heritage, community and arts destination. Funding would allow the clock tower to be opened to the public and improvements to visitor facilities. New access and interpretation would enable the centre to develop and widen its audience and embed heritage into the visitor experience. An activity plan which included learning activities (delivered in a dedicated new learning facility), heritage tours and an annual heritage festival alongside youth theatre productions and other activities would be developed.

The Committee for South East England considered the project a medium priority for support, but **REJECTED** the application in light of the concerns raised and budget available for the meeting.

#### **17. Prioritisation of first round items**

**Oral**

The Committee noted that the meetings budget would allow the top three prioritised projects to be funded.

#### **SF4 second round applications for discussion and decision: Heritage Grants**

#### **18. British Army Flying: Discovering stories of Courage, Comradeship and innovation; HG-15-08110**

**CSEE 2018 (1) 18**

Grantee: The Museum of Army Flying

Request: £1,593,900 (64%)

Uplift: £75,900 (5%)

Project: A programme to re-invigorate the Museum of Army Flying by bringing up to date its collections and interpretation and providing a much enhanced visitor experience. The grant would build on a successful development period, allowing the reconfiguration and refurbishment of exhibition spaces, back-of-house and visitor facilities and the addition of a new environmentally controlled archive with reading rooms. A refreshed learning, education and engagement programme would provide internship opportunities and a schools programme to support STEM subjects as well as an oral history project, volunteer opportunities and considerable outreach work. Digitised and updated interpretation would also significantly improve the visitor experience and allow a more diverse audience to engage.

The Committee had awarded a first round pass of £1,700,500 including a development grant of £182,500 (75% of total eligible development costs) in June 2016.

The Committee for South East of England **AWARDED** a grant of £1,593,900.

#### **19. Oxford's Hidden Histories; HG-15-02857**

**CSEE 2018 (1) 19**

Grantee: Oxford City Council

Request: £1,634,700 (54%)

Uplift: £148,600 (10%)

Project: To vastly expand the exhibition space at the Museum of Oxford and therefore transforming the City's only museum dedicated to its people and the history of the area. With funding, the museum which was hosted in the Grade II listed City Hall, would renovate existing galleries and create new exhibition space, office space and a welcome/retail area. Further development would see the introduction of dedicated learning and storage space and improved access and interpretation throughout. Strong community, schools and family engagement plans would see the museum reach a wider audience whilst also providing opportunities for volunteering and training.

The Committee for South East of England awarded a first round pass of £1,628,100 including a development grant of £142,000 (69% of eligible development costs) in December 2015.

The Committee for South East England **AWARDED** a grant of £1,634,700.

## **20. Secrets of the Solent; HG-15-05075**

**CSEE 2018 (1) 20**

*Debbie Tann was not present for this discussion due to a conflict of interest.*

Grantee: Hampshire and Isle of Wight Wildlife Trust

Request: £640,300 (60%)

Uplift: n/a

Project: A project to increase public awareness of the Solent's hidden wildlife, species of international importance and marine habitats. It would also celebrate the rich heritage of traditional industries and competitive boating in the area. Local people, sea users and volunteers will be engaged to take positive action to protect the Solent and its Marine Protected Areas through the introduction of marine champions and citizen science programmes, local exhibitions with outreach campaigns, and a sustainable seafood programme. Training and awareness raising would bring great benefit to the local community and would support lasting positive change in the area both environmentally and culturally.

The Committee for South East of England awarded a first round pass of £769,600 including a development grant of £129,300 (92% of eligible development costs) in March 2016.

The Committee for South East of England **AWARDED** a grant of £640,300.

## **SP3 grant increase applications for discussion: Heritage Grants**

### **21. Gods House Tower; HG-11-04031**

**CSEE 2018 (1) 21**

Applicant: A Space: Growing Creative Communities

Request: Award grant increase of £298,900 to make a total grant of £2,037,400

Previous grant award: The Committee for South East of England awarded a grant of £1,738,500 (74% of total eligible project costs) in December 2014. Development funding of £93,500 (62% of total eligible development costs) was awarded in March 2013.

Reason for grant increase: The project had entered a critical phase in delivery but had also encountered a significant requirement for additional funding due to extensive delays in the design

development and consents process but this would enable the progression of the programme of capital works. The additional funding would also facilitate the delivery of the activity and business plans as originally envisaged. A new architect had been appointed to the project and the applicant was confident that with additional investment the project could be completed to achieve the original approved purposes and outcomes.

The Committee for South East of England recommended the case to the Board for a grant increase.

## **SF4 second round Board applications for discussion and recommendation: Heritage Grants (March Board)**

### **22. Tunbridge Wells Cultural & Learning Hub; HG-15-02770**

**CSEE 2018 (1) 22**

Grantee: Tunbridge Wells Borough Council

Request: £4,294,900 (33%)

Uplift: £203,700 (5%)

Project: The project would enable the renovation of Tunbridge Wells Museum and Art Gallery bringing two historic civic buildings into full use as a cultural hub which would benefit the town and wider area. Tunbridge Wells Cultural and Learning Hub would transform the museum and cultural services, bringing the accredited heritage collections to the forefront of service activities, and telling the story of area, amongst others. The creation of nine new museum spaces and a new gallery, would resolve current challenges in collection storage and display, as well as visitor orientation and accessibility throughout the building. Careful zoning of the building would enable multiple use of spaces integrated with collections, accommodating noisy activity through to quiet research. With an ambitious and inclusive activity plan, audiences are expected to increase six-fold the current volume over the duration of the project.

The Board awarded a first round pass of £4,270,100, including development funding of £178,900 (35% of total eligible development costs) in November 2015.

The Committee for South East England recommended the application as a **HIGH PRIORITY** to the Board. A decision would be made at the March Board meeting.

## **SF4 first round Board applications for discussion and recommendation: Townscape Heritage (May Delegated Panel)**

### **23. Townscape Heritage Overview**

**CSEE 2018 (1) 23**

Lucy Robinson introduced the paper. The Committee noted that the level of competition nationally for this round was high with a total request of £32m from 23 projects. The South East region had one case being submitted.

### **24. Shopping Street Which Had a Rolls-Royce Showroom is Now the 4th Most Deprived in England; TH-17-06032**

**CSEE 2018 (1) 24**

Applicant: Thanet District Council

Request: First round pass of £1,477,800, including development grant of £45,100 (88%)

Project: To regenerate part of the large Conservation Area of Northdown Road in a deprived part of Margate. It would seek to reconnect the recently regenerated Margate Old Town with the independent retail area of East Cliftonville, by improving a dilapidated stretch of connecting road. The project would build on HLF investment already made in the area. High priority works would

see the regeneration of a number of 1850s and 60s properties as well as improved signage, re-instatement of boundary walls and the creation of a new and welcoming gateway to the area. With high levels of community support the project would provide volunteer opportunities, heritage care workshops and a number of other engagement opportunities for residents and schools.

The Committee for South East of England recommended the application as a **HIGH PRIORITY** for support.

## **SF4 first round Board applications for discussion and recommendation: Major Grants (April Board)**

### **25. Major Grants Overview**

**CSEE 2018 (1) 25**

Michelle Roffe introduced the paper. The Committee noted that 12 applications had been received from across all Countries and regions with a total request in excess of £123m.

### **26. Hoe Stream Restoration Project; HG-17-03547**

**CSEE 2018 (1) 26**

Applicant: Woking Borough Council

Request: First round pass of £6,424,200 including development grant of £190,700 (32% of total eligible development costs)

Project: A five and a half year project to restore and enhance an area of natural landscape. The Hoe Stream Restoration Project would improve access to the river valley with the creation of a continuous 5km route and other infrastructural interventions. It would also create a new wetland study centre, providing opportunities for educational engagement. Re-establishment of natural flow patterns for the stream and work to eradicate invasive and non-native plant and animal species would support environmental improvement and a shift to natural flood plain management.

The South East Committee recommend **REJECTION** to the Board. A decision would be made at the Board meeting in April.

## **Papers for information**

### **27. Communication Report**

**CSEE 2018 (1) 27**

The Committee noted the report, commenting that it was valuable and useful to the work of the Committee. The Committee's dedication to supporting events in the local area was welcomed.

### **28. Corporate Update**

**CSEE 2018 (1) 28**

Sue Bowers presented the report and updated on key points from the February meeting of the Board. The Committee noted the following;

- SF5 consultation was progressing well and the February strategic meeting had concentrated on the framework and how HLF could support communities to put heritage at the centre of what they do.
- Hull Council had presented to the Board in February with its city of culture status coming to the fore.
- A near final draft of the Corporate Strategy 2018/19 had been received and would be shared with Committee members towards the end of March following final amends.
- The increased level of Board business was noted as applications from £1m would begin to be considered at Board level.

### **29. Any other business**

**Oral**



The Committee noted that there would be four project visits in the near future. These would include two Committee level round two projects and two second round Parks visits. Dates would be shared with the members once available.

**The next meeting would be held on 6 June 2018.**