

# Heritage Lottery Fund Committee for the South East of England Meeting on 5 December 2014

CSEE 2014 (4) Minutes

## Summary report of the meeting held on 5 December 2014 at 7 Holbein Place, London, SW1W 8NR

**Members**  
Paul Hudson (Chair)  
Alastair Fairley  
Bill Ferris  
Helen Jackson  
Roger de Haan (Trustee)  
Susan McCormack  
Debbie Tann

**Attending** Kate Sawdy (Big representative) – present for items 1-4

### Chair's welcome

Paul Hudson welcomed Roger de Haan, who had joined the Committee as the new Trustee member following Hilary Lade's retirement. Paul congratulated Eilish McGuinness on her promotion to Director of Operations, with effect from 1 January 2015. Paul welcomed Naomi Yarde, who had joined the team as the new Office Manager. He also introduced Joe Minden and Cassandra Walker who had recently joined the South East team.

- **Parks for People – December Board meeting**

### SF4 First Round Board case papers for discussion and recommendation

#### Declarations of Interest (Parks only)

Oral

There were no declarations of interest for Parks for People applications.

#### 1. **Parks for People Overview**

CSEE 2014 (4) 1

Bridget Keegan introduced the overview. Two first round applications had been received for the December batch. The Committee noted that only those applications identified as high priorities would be considered by the joint HLF Board and Big England Parks for People Committee.

#### 2. **Vernon Square Gardens, Ryde, Isle of Wight; PP-14-03883**

CSEE 2014 (4) 2

Vernon Square Preservation Society sought a first round pass of £546,600, including a development grant of £76,400 (65% of total eligible development costs) to conserve and repair the historic fabric of Vernon Square Gardens in Ryde, Isle of Wight. Access would be improved, both into and inside the park, and a small wooden building would be constructed to provide a hub for volunteers and community activities. Inappropriate modern planting would be replaced with plants and shrubs in keeping with the 19<sup>th</sup> Century surroundings.

The Committee discussed the application and made a recommendation to the joint meeting of the HLF Board and Big England Parks for People Committee.

**3. The Stanmer Park restoration project: reviving and celebrating the heritage of the Stanmer Estate (Brighton & Hove); PP-13-20132 CSEE 2014 (4) 3**

Brighton and Hove City Council sought a first round pass of £4,077,800, including development funding of £291,400 (76% of total eligible development costs) to restore historic features and improve the approach to Stanmer House. An existing building would be refurbished to provide enhanced visitor facilities. Training opportunities would be provided, including a number of apprenticeships.

The Committee discussed the application and made a recommendation to the joint meeting of the HLF Board and Big England Parks for People Committee.

**4. Prioritisation of items 2 and 3 Oral**

The Committee agreed that item 3 (Stanmer Park) represented the higher of the two high priorities.

**5. Chair's Report Oral**

The Committee noted the report.

**6. Declarations of interest Oral**

Item 14 – Whitchurch Silk Mill: The Committee noted that Sue Washington (Grants Officer) was a Trustee of the applicant organisation, and would have left the room for the discussion of this item had she been present at the meeting.

Item 21 – Command of the Heights: Bill Ferris declared a conflict of interest as the Chief Executive of Chatham Historic Dockyard.

There were no other declarations of interest.

**7. Minutes of the meeting on 19 September 2014 CSEE 2014 (4) 7**

The minutes were agreed and signed as an accurate record of the meeting.

**8. Matters arising from the minutes Oral**

There were none.

**9. Regional overview (including outcome of decisions and recommendations between meetings) CSEE 2014 (4) 9**

The Committee noted the report.

**10. Budget paper CSEE 2014(4)10**

Lucy Perry presented the budget paper. There was sufficient grants budget to meet all second round applications and grant increases which met the quality threshold.

The Committee noted that there were eight first round applications recommended for award, with a total first round pass request of £7,932,400. The remaining first round pass budget for the 2014-15 year was £6,272,700. The Committee noted that there were ten first round applications, with a total first round pass request of £12,932,400 for decision at the March 2015 meeting. In the light of this information, the Committee agreed to commit no more than £3,100,000 at the December meeting.

The Committee noted the paper.

### **SP3 Grant Increase case papers for discussion and decision**

#### **11. Regeneration of New Theatre Royal in Portsmouth; HG-08-18910 CSEE 2014(4) 11**

New Theatre Royal sought a grant increase to complete the restoration of the New Theatre Royal, Portsmouth.

The Committee noted that they had awarded a grant of £939,900, 19% of total project costs, in September 2011. The main build programme was more costly than initially estimated which reduced the budget available for works within the auditorium.

The Committee **APPROVED** a grant increase of £384,600 to make a total grant of £1,324,500 (27% of total project costs).

### **SF4 Second round case papers for discussion and decision**

- **Heritage Grants**

#### **12. Surrey in the Great War: A County Remembers; HG-12-10028 CSEE 2014(4)12**

Surrey Heritage sought a grant for a four year project to research and explore the impact of the First World War on Surrey people and communities. Large numbers of volunteers would be recruited to conduct this research, the findings of which would be made available to a wider audience through exhibitions, print and online publication. Educational material would be produced and local schools would be engaged with First World War related learning activities.

The Committee had awarded a first round pass of £473,600, including development funding of £22,600 (88% of total eligible development costs) in December 2013.

The Committee **AWARDED** a grant of £458,800 (62% of total eligible project costs).

### **SP3 Second round case papers for discussion and decision**

- **Heritage Grants**

#### **13. Gods House Tower (Southampton); HG-11-04031 CSEE 2014(4)13**

A Space: Growing Creative Communities Ltd sought a grant for their God's House Tower project. The project will focus on the heritage of the Grade II listed and Scheduled Ancient Monument; God's House Tower in Southampton. Public engagement and education programmes will be delivered and the understanding of the God's House Tower would be improved. Visitor facilities would be upgraded through a small new build element.

The Committee noted that they had awarded a first round pass of £1,568,000, including development funding of £93,500 (62% of total eligible development costs) in March 2013. The current grant request represented an uplift of £264,000 (18%) on the first round pass. This was the result of increased project costs, especially in heritage staffing levels and greater VAT liability.

Overall, they agreed that there was a clear need for this project to go ahead and **AWARDED** a grant of £1,738,500 (74% of total eligible costs).

### **SF4 First round case papers for discussion and decision**

- **Heritage Grants**

**14. Preserving the Fabric: A Sustainable Future for Whitchurch Silk Mill (Hampshire); HG-13-02202 CSEE 2014(4)14**

Whitchurch Silk Mill sought a first round pass of £1,767,800, including development funding of £123,300 (85% of total eligible development costs) to carry out a programme of repairs to the historic watermill. A skills training programme would be developed and delivered to teach people essential skills such as weaving and engineering. Accessibility and visitor facilities would be improved.

The Committee agreed that the application represented a medium priority for support and **REJECTED** it in the light of the available budget and the concerns raised.

**15. Conservation and presentation of wall paintings with building repairs to ensure their long term protection (Buckinghamshire); HG-13-11005 CSEE 2014(4)15**

Little Missenden Parish Church Council sought a first round pass of £335,900, including development funding of £36,500 (77% of total eligible development costs) to restore the historic parish church and undertake conservation work to medieval wall paintings. A programme of repairs and maintenance would be carried out and interpretation would be improved.

The Committee agreed that the application represented a medium priority for support and **REJECTED** it in the light of the available budget and the concerns raised.

**16. Edward Barnsley Educational Trust Conservation and Development Project (Hampshire);HG-12-10881 CSEE 2014(4)16**

The Edward Barnsley Educational Trust sought a first round pass of £451,700, including development funding of £51,700 (70% of total eligible development costs) to conserve the Grade II listed timber seasoning sheds and open the site up to the public as a heritage attraction. The timber seasoning sheds were currently at risk of loss due to subsidence. The archives would be digitised and re-located. An improved catalogue would be produced to facilitate searching. A cottage would also be refurbished for use as a holiday let. A programme of activities would be delivered.

Overall, the Committee considered this to be a medium priority for support and **REJECTED** it in the light of the available budget and the concerns raised.

**17. Conversation Places: the expansion of Amersham Museum (Buckinghamshire); HG-13-10723 CSEE 2014(4)17**

Amersham Museum sought a first round pass of £514,600, including development funding of £57,900 (72% of total eligible development costs) to create a larger museum to better display the museum's collections and engage more people with the story of Amersham. Capital works would be undertaken to convert and fit out a recently acquired building to house new exhibitions. The existing museum would also be renovated and refreshed. Physical works would be complemented by the creation of activity and education programmes.

Overall, the Committee agreed that the application represented a medium priority for support and **REJECTED** it in the light of the available budget and the concerns raised.

**18. West Pier Heritage Centre (Brighton & Hove); HG-14-03983 CSEE 2014(4)18**

Brighton West Pier Trust sought a first round pass of £570,800, including development funding of £41,600 (80% of total eligible development costs) to re-instate the original Brighton West Pier Kiosk to complement the local authority's i360 tower landscaping scheme. The kiosk was currently

dismantled and in storage. The re-instatement of the kiosk would allow the heritage of the now lost West Pier to be presented to the public. Volunteering and learning opportunities would be created.

The Committee agreed that the application represented a low priority for support and **REJECTED** it.

**19. The National Paralympic Heritage Project (Buckinghamshire); HG-14-00431**

**CSEE 2014(4)19**

WheelPower sought a first round pass of £896,400, including development funding of £159,400 (84% of total eligible development costs) to create a permanent heritage centre on the site of the Stoke Mandeville stadium, the home of the Paralympic Movement. The project would map, conserve and make publically accessible the collections associated with the British Paralympic story and the Paralympic movement.

Overall, the Committee agreed that the application represented a medium priority for support, but **REJECTED** it in the light of the available budget and the concerns raised.

**20. Kent Mining Heritage Museum; HG-14-04387**

**CSEE 2014(4)20**

Hadlow College sought a first round pass to create a museum dedicated to Kent's mining heritage, as part of the wider redevelopment of the former Betteshanger Colliery site. The museum would feature displays focussed on key periods in the Kent coalfield's history. Collections of mining heritage artefacts and records would be assembled, through the purchase of some larger items and the loan of other material. A heritage trail would be created to interpret the former colliery landscape. Volunteering opportunities would be created.

The Committee agreed that the application represented a high priority for support and **AWARDED** a first round pass of £1,499,800, including development funding of £215,000 (85% of total eligible development costs).

**21. Command of the Heights (Medway); HG-13-01452**

**CSEE 2014(4)21**

*Bill Ferris declared a conflict of interest and left the room for the discussion of this item*

Medway Council sought a first round pass of £1,895,400, including development funding of £214,000 (90% of total eligible development costs) to reconnect Chatham Historic Dockyard and waterfront with the series of fortifications known as the Chatham Lines. A former shell store building would be removed from the lower barrier ditch to reveal the historic revetment. Access to Fort Amherst would be improved through the creation of a new entrance. These capital works would be supported by a programme of public engagement and learning activities.

Overall the Committee considered this application to represent a medium priority for support and **REJECTED** it in the light of the available budget and concerns raised.

**22. Prioritisation of items 10 to 18**

**Oral**

With reference to the available budget, the Committee awarded a first round pass to Kent Mining Heritage (Item 20). The Committee rejected the remaining applications.

- **Grants for Places of Worship**

**23. GPOW Overview and Applications**

**CSEE 2014(4)23**

Lucy Perry introduced the GPOW overview. Members welcomed the additional information provided in the paper.

Having considered the applications, the Committee made the decisions shown in **Appendix 1**

### **SP3 Second Round Board case papers for discussion and recommendation**

- **Heritage Grants: January Board**

**24. Brooklands Aircraft Factory and Race Track Revival (Surrey); HG-12-05941**

**CSEE 2014(4)24**

Brooklands Museum sought a grant of £4,681,800 to relocate and restore the Grade II listed Bellman Hangar and create a multi-activity exhibition space within it, whilst restoring the finishing straight of the historic motor racing track, on which it was currently situated. A new Flight Shed building would provide aircraft storage, learning and activity space, and a dedicated area for volunteers. Brooklands was the world's first purpose-built motor racing circuit, and also played a leading role in the early years of aviation in the UK, and in aircraft design and manufacture in both the First and Second World Wars.

The Board had awarded a first round pass of £4,848,300, including development funding of £286,500 (70% of total eligible development costs) in January 2013. The current application represented an uplift of £120,000 (3%) on the first round pass. This was primarily due to increased costs for treating contaminated land.

The Committee discussed the application and made a recommendation to the Board.

**25. Securing Guildford Cathedral's Future: treasures, memories and stories revealed; HG-12-08184**

**CSEE 2014(4)25**

Guildford Cathedral sought funding for a project combining urgent asbestos removal with a programme of engagement, outreach, interpretation and improvements to access, including access to the archives, and facilities. The Grade II\* cathedral was one of only three Church of England Cathedrals to have been built in the 20<sup>th</sup> Century. The story of its building through community support would be recorded, with the involvement of members of the public who had contributed to fundraising through "brick-giving".

The Board had awarded a first round pass of £4,855,200, including development funding of £329,100 in September 2013. The grant request represented an uplift of £105,500 (2%) on the first round pass. A variety of cost increases had contributed to the uplift. The HLF intervention rate remained unchanged at 77%.

The Committee discussed the application and made a recommendation to the Board.

### **SF4 Second Round Board case papers for discussion and recommendation**

- **Heritage Grants: January Board**

**26. Polli:nation (London cross territory); HG-12-08595**

**CSEE 2014(4)26**

Learning Through Landscapes Trust sought funding for a three year, project working with 260 schools to improve their grounds in order to attract more pollinating insects, create a series of stepping-stone environments and to improve diversification and numbers of species across the UK. A UK-wide species survey, website and on-line resources would be created, and a symposium delivered in each country in the final year.

The Board had awarded a first round pass of £1,297,800 including development grant of £26,000 (60% of total eligible development costs) in March 2014. An uplift of £120,300 (9%) was sought due to the increased costs for the UK-wide OPAL survey.

The Committee discussed the application and made a recommendation to the Board.

#### **SF4 First Round Board case papers for discussion and recommendation**

- **Heritage Grants: January Board**

27. **Stanmer Park and Estate: A New Future for Home Farm (Brighton & Hove); HG-14-03452** **CSEE 2014(4)27**

Brighton and Hove City Council sought a first round pass of £4,114,200, including development funding of £268,700 (74% of total eligible development costs) to provide a sustainable end use for the Home Farm in Stanmer Park in Brighton. The Grade II listed Long Barn building would be restored and converted into a visitor centre with exhibition and learning space. Interpretation would be improved across the farm site and learning opportunities would be created.

The Committee discussed the application and made a recommendation to the Board.

- **Heritage Enterprise: January Board**

28. **Saltdean Lido community restoration project (Brighton & Hove); HE-13-20068** **CSEE 2014(4)28**

Saltdean Lido Community Interest Company sought a first round pass of £4,800,000, including a development grant of £600,000 (89% of total eligible development costs) to restore the pool and buildings of the Saltdean Lido, near Brighton. The lido was currently vacant and its condition was deteriorating. The lido would be restored to use as a commercially sustainable community facility offering outdoor swimming, gym, changing facilities, café and a community event space.

The Committee discussed the application and made a recommendation to the Board.

29. **Prioritisation of items 27 and 28** **Oral**

- **Townscape Heritage: January Board**

30. **Townscape Heritage Overview** **CSEE 2014(4)30**

The Committee noted the overview

31. **Sheerness Townscape Heritage Project (Kent); TH-14-03038** **CSEE 2014(4)31**

Swale Borough Council sought a first round pass of £853,400, including development funding of £71,400 (88% of total eligible development costs) to deliver a Townscape Heritage scheme in the Mile Town Conservation Area in Sheerness in Kent. The scheme would deliver heritage led regeneration through improving the condition of built heritage and the public realm. Clusters of high, medium and low priority buildings had been identified.

The Committee noted that a previous application for this scheme had been rejected by the Board in January 2014 because of concern over risk and value for money.

The Committee discussed the application and made a recommendation to the Board.

#### **Papers for discussion**

32. **Heritage Enterprise Review** **CSEE 2014(4)32**

The Committee noted the paper.

33. **Development Review** **CSEE 2014(4)33**

The Committee noted the report.

**34. Annual Report of the Equality Steering Group**

**CSEE 2014(4)34**

The Committee noted the report.

**35. Annual Review of Delegated Grants**

**CSEE 2014(4)35**

The Committee noted the report.

**Papers for Information**

**36. Collecting Cultures Update**

**CSEE 2014(4)36**

The Committee noted the paper.

**37. First World War Centenary Update**

**CSEE 2014(4)37**

The Committee noted the report.

**38. Communications Report**

**CSEE 2014(4)38**

The Committee noted the report.

**39. Minutes of recent Board meetings**

**CSEE 2014(4)39**

The Committee noted the paper.

**40. Minutes from the Regional and Country Chair's 14 October 2014**

**CSEE 2014(4)40**

The Committee noted the paper.

**41. Any other business**

**Oral**

There were no other items of business.

**The next meeting will be held on 18 March 2015**

## Item 23: Grants for Places of Worship – Decisions

	<b>Project title</b>	<b>Applicant</b>	<b>Decision</b>	<b>GEMS ref</b>
<b>23 A</b>	Securing the Fabric and Future of St Marys' Church, Brighton (Phase 1: North Elevation)	PCC of St Mary and St James Church, Brighton	First round pass of £228,700, including development grant of £17,200 (25% of total eligible development costs)	GP-14-03384
<b>23 B</b>	Urgent repair to the roof and structure of St Mary's Abbotts Ann	PCC of Abbott's Ann	First round pass of £241,600, including development grant of £12,500 (43% of total eligible development costs)	GP-14-03443
<b>23 c</b>	All Saints Cuddesdon: Restoration of South Porch and Chancel	All Saints Parochial Church Council Cuddesdon	First round pass of £199,800, including development grant of £x25,800 (75% of total eligible development costs)	GP-14-03362
<b>23 d</b>	Repairs to Church tower and porch to prevent water ingress plus new access to nave roof valley of maintenance	Wingham St Mary the Virgin PCC	First round pass of £60,200, including development grant of £8,200 (57% of total eligible development costs)	GP-14-04504
<b>23 e</b>	Repair and restoration works to tower and Church. Improvement of the building for community use	Trinity Methodist Church, Southsea	First round pass of £240,800, including development grant of £33,100 (77% of total eligible development costs)	GP-14-04677
<b>23 f</b>	Re-roof the church's nave and aisles; provide internal display showing the church's history	Eastchurch Parochial Church Council	First round pass of £247,800, including development grant of £22,800 (87% of total eligible development costs)	GP-14-02067
<b>23 g</b>	St John Sub Castro Repair Project (Phase 2)	St John Sub Castro, Lewes	Reject	GP-14-02631
<b>23 h</b>	Structural repairs to St Clement's Church	The PCC of the Ecclesiastical Parish of St Clement's, Oxford	Reject	GP-14-03549
<b>23 i</b>	Urgent work to repair Stadhampton's historic Church and assure its survival to serve out community	Stadhampton with Chiselhampton PCC	Reject	GP-13-21931
<b>23 j</b>	Structural works to the roof and additional works to enhance the Place of Worship	St Mary Magdalene Church, Lyminster	Reject	GP-14-04627
<b>23 k</b>	Restoration of the chancel roof of St Mary's Church, Witney	St Mary's Church, Witney	Reject	GP-14-03774
<b>23 l</b>	Repairs and refurbishment of St Mary's Church, Childrey	St Mary The Virgin Childrey PCC	Reject	GP-14-04727