

Heritage Lottery Fund Committee for the East of England Meeting on 7 December 2017

CEE 2017 (4)

Summary minutes of the Committee for the East of England held on Thursday 7 December 2017 in the Norris Museum, The Broadway, St Ives, Cambridgeshire, PE27 5BX.

Committee: Helen Wilson (Chair)
Sue Davies
Steve Miller (item 14 onwards)
Phil Rothwell
Philip Venning
Joff Whitten

Apologies: Carole Reilly

Committee Business

1. Declarations of Interest

Oral

Phil Rothwell declared interests in:

- Item 10, Love your Landscape. He was working with the Wildlife Trusts umbrella body to advise on Brexit. The applicant is the Bedfordshire, Cambridgeshire and Northamptonshire Wildlife Trust. He had no knowledge of the application; and
- New life on the Old West, item 12. His former employer Environment Agency until 2013, was a project partner.

2. Chair's Report

Oral

The Chair reported on recent meetings, events and visits attended in the region. These included:

- the Country and Regional Chairs meeting in October;
- visit to see projects in Luton (PDA area) and to meet stakeholders and to Chelmsford with Officers. Leadership and ambition were key drivers in leading to successful projects;
- the Diss Heritage Triangle opening; and
- the SF5 consultation session in London together with the London and South East England committee members. The Chair thanked committee members for their contributions.

The Chair congratulated HLF on the outcome of the Tailored Review. Recommendations were largely positive and reinforced HLF's role as distributor of funds for the heritage.

The Chair thanked Julie Baldwin for her support and assistance;

3. Minutes of the meeting on 13 September 2017

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Committee agreed the minutes. These were signed by the Chair.

4. Matters arising from the minutes

Oral

Robn Llewellyn, Head of Region, updated committee on matters arising.

5. Regional Overview

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Robyn Llewellyn, Head of Region, drew attention to key areas within the report including:

- updates on projects;
- the success of Hemel Waterways Parks for People project which had won the Landscape *Institute Heritage and Conservation Award*;
- suggestions for the Committee meeting in March.

6. Budget report

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Budget Update: Anne Jenkins, Deputy Director of Operations updated committee of recent discussions at the Board.

Internally, officers were developing the Corporate Strategy and Funding Framework with plans to launch the latter in 2019.

Key messages and a core positioning statement had now been shared with the external environment.

Robyn Llewellyn reported that the 2017-18 annual budget for the region had been reduced by 10% to £5,850,000. Spend to date was £1,321,400, leaving an available budget of £4,528,600 for December and March meetings. At the December meeting, there were six first round requests totalling £4,279,900.

Committee noted that for March 2018 there were six applications including one Heritage Enterprise with a grant request totalling £7,836,400. The highest grant request in March was £1.9m.

There were also two second round Heritage Grants cases for decision and one grant increase application. Committee noted that quality threshold was paramount.

SF4 first round applications for discussion and decision: Heritage Grants

7. Saving All Saints Stradbroke; HG-17-02848

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Applicant: All Saints PCC, Stradbroke

Request: First round pass of £285,000 including development grant of £27,500 (71% of eligible development costs).

Project: To repair and create new community use spaces within All Saints Stradbroke, located in rural Mid Suffolk approximately 7 miles east of Eye and 21 miles west of Southwold, alongside delivering activities to engage the local community.

The Committee for the East of England **REJECTED** the application.

8. Wensum Connections for People and Wildlife; HG-16-08625

CEE 2017 (4) 8

Applicant: Hawk and Owl Trust

Request: First Round Pass of £859,700, including Development Grant of £38,000 (48% of eligible development costs)

Project: To purchase an area of 153 hectares comprising valley fen, meadow and wet woodland, located approximately 2 miles west of Fakenham in North Norfolk, and adjacent to the River Wensum and existing Sculthorpe Moor Community Nature Reserve (18 hectares) to create a new wetland landscaped with reed-bed and open pools.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £859,700, including Development Grant of £38,000 (48% of eligible development costs).

9. Hadleigh- an evolving church for a growing town; HG-16-09004

CEE 2017 (4) 9

Applicant: St Mary's Church, Hadleigh

Request: First Round Pass of £314,600 including Development Grant of ££49,400 (86% of eligible development costs)

Project: To repair the vestry of St Mary Church to establish a Heritage Education Centre in Hadleigh, near Sudbury in Suffolk. The Heritage Education Centre would host an education project provisionally titled 'Hadleigh: An Evolving Church for a Growing Town' focussing on the story of the church and the town in the 150 years of prosperity from the late 15th to early 17th century. The Centre would display significant historical artefacts and interpret their stories.

The Committee for the East of England **REJECTED** the application.

10. Love Your Landscape: Reconnecting People and Places; HG-16-09466

CEE 2017 (4) 10

Applicant: The Wildlife Trust for Bedfordshire, Cambridgeshire and Northamptonshire

Request: First Round Pass of £1,742,100, including Development Grant of £58,400

Project: To encourage people to enjoy and use responsibly their local natural heritage at 14 Wildlife Sites and 3 National Nature Reserves near Luton and Dunstable, Cambridge and Peterborough. The project would use 4 broad themes to make it relevant to local people using stories from natural and social history.

The Committee for the East of England agreed the application represented a medium priority for support. The project was **REJECTED** in light of the available budget and concerns raised.

11. 'New Skills For A New Future'- The Preservation of St. Michael and All Angels; HG-17-02802

CEE 2017 (4) 11

Applicant: St. Michael and All Angels Ruin Preservation and Enhancement Trust

Request: First Round Pass of £249,600, including Development Grant of £25,600 (75% of eligible development costs).

Project: To repair, conserve and interpret the ruins of the redundant Grade II listed church of St. Michael and All Angels in the village of Bowthorpe, to the west of Norwich. A training programme of traditional skills and techniques would be delivered by two masons.

The Committee for the East of England agreed the application represented a medium priority for support. The project was **REJECTED** in light of the available budget and concerns raised.

12. New Life on the Old West: Creating natural stepping stones between key Cambridgeshire wetland reserves; HG-16-06291

CEE 2017 (4) 12

Applicant: Cambridgeshire ACRE

Request: First Round Pass of £828,900, including Development Grant of £99,000 (79% of eligible development costs)

Project: To carry out capital work to achieve multiple 'stepping stones' in the landscape to improve the resilience of Fenland priority habitats and species and provide activities to engage local audiences. The project would be delivered through 5 sub projects led by Cambridgeshire ACRE working with key lead partners including the Ely Group of Internal Drainage Boards, Freshwater Habitats Trust and History Needs You and other partners and specialists.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £828,900, including Development Grant of £99,000 (79% of eligible development costs)

13. Prioritisation of first round applications and feedback to rejected applicants

Oral

Committee noted that:

- Saving All Saints (item 7) and Hadleigh – an evolving church for a growing town (item 9) had been rejected during the case by case discussions;
- Wensum Connections for People and Wildlife (item 8) and New Life on the Old West (item 12) were a high priority;
- Love Your Landscape: Reconnecting People and Places (item 10), New Skills For A New Future (item 12) were a medium priority for support

Committee supported both high priority applications and rejected the medium priority applications in light of the available budget and concerns noted.

Grants for Places of Worship

14. Applications for Grants for Places of Worship (GPOW) in the East of England

CEE 2017 (4) 14

Mark Dykes, Casework Manager introduced the batch of applications. This represented the last batch of GPOW applications.

In the East of England, initially 36 first round applications with a grant request of £5,745,500 had been received against a regional budget of £874,400. At the initial sift, Historic England advised on the relative urgency of the applications and, in view of the limited available budget it was agreed that 30 cases would not proceed to further assessment.

Committee noted:

- Six cases were considered the most urgent underwent full assessment. Historic England had provided detailed technical advice to establish the urgency of the repair works. HLF assessment also considered how well the applications met the outcomes for communities;
- there were insufficient funds available to support all six applications;
- four applications were recommended for approval given they included highly urgent works and good community outcomes. Two cases were resubmissions and one application represented a continuation of previously funded work;

- the total of the recommended awards for four applications exceeded the remaining GPOW budget by £98,500. This could be funded through the Heritage Grants /Heritage Enterprise or delegated decision budgets if the committee wished to do so;
- one second round application had been approved by delegated decision, St Margaret, Swannington.

Committee members commented on the success of the programme in removing a significant number of places of worship from the At Risk Register.

Committee agreed to:

- support officer recommendation, support four applications and reject two applications due to insufficient funds;
- reject all the applications which did not pass to further assessment; and
- approve the second round application with an uplift of £74,900 (73%).

Committee decisions were set out in Appendix I.

SF4 second round applications for discussion and decision: Heritage Grants

15. Explore, Discover, Learn- enhancing opportunities to access and celebrate Leavesden Country Park's rich heritage; HG-14-08047

CEE 2017 (4) 15

Grantee: Three Rivers District Council

Request: Award Grant of £582,900 (49%)

Uplift: £47,800 (9%) largely due to inclusion of preliminaries, an increase in the cost of the Heritage Wildlife Centre, management and maintenance costs.

Project: To carry out conservation and restoration work to the historical features of Leavesden Country Park, develop new amenities, create a heritage trail and deliver an activity programme for the local community. The project area would include The Horses' Field informal grassland separated from the Park by a busy road. A full-time Park Ranger would be employed in order to implement the Activity Programme.

The Committee for the East of England awarded a first round pass of £584,300 including a development grant of £49,200 (28% of eligible development costs) in June 2016.

The Committee for the East of England **AWARDED** a grant of £582,900 (49%)

16. Harwich Haven: Surrender and Sanctuary; HG-15-05909

CEE 2017 (4) 16

Grantee: New Heritage Solution Community Interest Company

Request: Award Grant of £319,800 (79%)

Uplift: None

Project: To deliver a two-year project focusing on the heritage of Harwich Haven through two specific events: the surrender of German U-boats in 1918, and the arrival of the Kindertransport in 1938.

The Committee for the East of England awarded a first round pass of £334,800 including a development grant of £15,000 (82% of eligible development costs) in December 2016.

The Committee for the East of England **AWARDED** a grant of £319,800 (79%)

SF4 Grant Increase applications for discussion and discussion: Heritage Grants

16a. Steam, sewage and semiconductors: preserving the industrial history of Cambridge; HG-13-03567

CEE 2017 (4) 16a

Grantee: Cambridge Museum of Technology

Request: Award grant increase of £249,400

The Committee for the East of England had awarded a grant of £1,332,300 (72% of eligible delivery costs) in March 2016.

Project: To transform the museum into a vibrant visitor attraction and deliver a programme of learning and training opportunities.

The Committee for the East of England **AWARDED** a grant increase of £249,400 to make a total grant of £1,571,700 (75% of revised eligible delivery costs).

SF4 first round Board applications for discussion and recommendation: Heritage Grants

The committee discussed the following cases. Their views would be reported to the NHMF Board.

17. RSPB Swift Cities; HG-16-09523

CEE 2017 (4) 17

Applicant: Royal Society for the Protection of Birds (RSPB)

Request: First Round Pass of £2,173,500, including Development Grant of £86,100

Project: to raise public awareness of the decline of swifts and train people, including planners and developers, to take action to protect them in 9 UK cities namely: Belfast, Birmingham, Bournemouth, Brighton, Cardiff, Derry, Edinburgh, Ipswich and Manchester.

SF4 second round Board applications for discussion and recommendation: Heritage Enterprise

18. The restoration of Grade II listed Broomhill Pool to provide swimming, fitness and community facilities; HE-15-01495

CEE 2017 (4) 18

Grantee: Fusion Lifestyle

Request: Award Grant of £3,496,300 (54%)

Uplift: £383,200 (12%) Due to an increase in total project costs for repair and conservation works, new build costs and associated increases in fees and preliminaries.

Project: To restore the unused, derelict Grade II listed open air lido in Ipswich and build a new fitness centre alongside to generate year-round income to make the scheme financially viable.

The Board awarded a first round pass of £3,299,100 including a development grant of £186,000 (88% of eligible development costs) in September 2015.

Items for discussion

19. Corporate Update

CEE 2017 (4) 19

Anne Jenkins, Deputy Director of Operations, presented the update and commented on the recommendations of the Tailored Review published recently.

The Implementation Plan for responding to the Review now on the website. Responses would have short, medium and long term application.

At the Heritage Alliance Conference, new Action Zones were announced. In the region, North Lowestoft had been designated an Action Zone

20. Communications Report

CEE 2017 (4) 20

Committee noted the report.

Papers for information

21. Parks for People Overview

CEE 2017 (4) 21

Committee noted the overview.

22. Minutes from the meeting of the Regional and Country Chairs on 10 October 2017

CEE 2017 (4) 22

Committee noted the minutes.

23. Review of Delegated Grants

CEE 2017 (4) 23

Committee noted the review.

24. Annual Report on Equality, Diversity and Inclusion

CEE 2017 (4) 24

Committee noted the report.

25. Any other business

CEE 2017 (4) 25

Members commented on the budgets for committee members. Currently Members had been advised that they could claim a daily fee for committee business, including second round project visits and delegated decision meetings. Attendance at project openings and events was not claimable due to a cap on the budget. Officers commented that budgets were under review but acknowledged that the current position might impact on both committee members and their

important role as advocates for HLF and heritage in the region. In addition, it was noted that this financial constraint could further impact on HLF's aim to increase diversity on committees.

Officers thanked Committee Members for their support to date and particularly when representing HLF at project visits and events and ensuring that any opportunities to engage with National Lottery players were explored.

#ThankstoYou Campaign; Members commented that this national campaign had originated in the East of England, where Gainsborough House, had been the first HLF funded project to offer free entry to lottery players. This initiative was then further embedded by Norfolk Museums Service.

The next meeting will be held on 2 March 2018.

Appendix I Grants for Places of Worship decisions

Item	Title	Applicant	Decision
14a.	Important Medieval Church Restoration of Raynham St Martin Church	South Raynham PCC	AWARD GRANT OF £177,300 (77%)
14b.	Enabling one of Cambridge's oldest churches to become a hub for its newest developments	St Andrew's Church, Cherry Hinton PCC	FIRST ROUND PASS OF £223,100 INCLUDING DEVELOPMENT GRANT OF £33,300 (75% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
14c.	The Parish Church of All Saints - Nave Roof Repairs & Interior Improvements	PCC of All Saints Church Beighton	FIRST ROUND PASS OF £249,900 INCLUDING DEVELOPMENT GRANT OF £29,000 (68% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
14d.	Making critical repairs to All Saints Church	PCC of All Saints Church Houghton Regis	FIRST ROUND PASS OF £250,000 INCLUDING DEVELOPMENT GRANT OF £25,700 (77% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
14e.	Martham: Preparing the Future - Preserving the best of the past	PCC of Martham Church	FIRST ROUND PASS OF £249,900 INCLUDING DEVELOPMENT GRANT OF £29,900 (75% OF TOTAL ELIGIBLE DEVELOPMENT COSTS)
14f.	Repairs & Community Improvements at St Nicholas Church	Bracon Ash PCC	REJECT
14g.	Urgent repairs required to Grade 1 listed church at West Walton and new facilities	PCC of West Walton Parochial Church Council	REJECT
14h.	Beeston Church Tower and Chancel Repair Project	Beeston Parochial Church Council	REJECT
14i.	Repair and Development of St James the Great	PCC of St James the Great Colchester	REJECT
14j.	Urgent Nave and Chancel roof refurbishment & creation of Captain Marryat educational area	Langham PCC	REJECT

Item	Title	Applicant	Decision
14k.	Nearly 900 years' of Heritage needs urgent protection	The Priory Church of St Mary's Letheringham PCC	REJECT
14l.	Capital Repairs to Leaking Roofs and Failing Pews with New Works to improve Audio-Visual Systems	St Mary's Church, Baldock	REJECT
14m.	St Mary's Church, Wiveton 'A Church for All' Safeguarding and Communicating our Heritage	St.Mary's Church, Wiveton	REJECT
14n.	St. Nicholas Church, restoration to include a community hub open to all	Wells Parochial Church Council	REJECT
14o.	Tattersett - Repairing an isolated Norfolk church	PCC of All Saints & St Andrew's Church Tattersett	REJECT
14p.	Re-roofing of St. Peter's Church, Wolferton	St. Peter's Church, Wolferton	REJECT
14q.	Repair St Mary's church tower and transept roofs and masonry	St Mary's Church, Meppershall	REJECT
14r.	Urgent repairs to St Peter's West Rudham	Norfolk Churches Trust Ltd	REJECT
14s.	Maintaining and sustaining St Andrew's church	PCC of St Andrew's Church Guist	REJECT
14t.	Finishing the Job: Completing the Restoration of Our Community's Church	Elsing PCC	REJECT

Item	Title	Applicant	Decision
14u.	Urgent repairs to sustain building as a centre for worship and community activity	The Upper Tas Valley All Saints PCC	REJECT
14v.	Woodrising Church, a hidden gem, help us help it to shine again!	Scoulton & Woodrising PCC	REJECT
14w.	Church of St Mary The Virgin, Dennington	Church of St Mary The Virgin, Dennington	REJECT
14x.	Making the church weathertight and opening up its heritage for all	St Mary's Church Nettlestead	REJECT
14y.	Repair and Re-interpretation at Tilney All Saints Church	Tilney All Saints Church	REJECT
14z.	St James' Church, Newton in the Isle - urgent structural repairs	The PCC of St James' Church, Newton in the Isle	REJECT
14aa.	St Mary's Church, Homersfield, Suffolk: tower and associated repairs	Homersfield Parochial Church Council	REJECT
14ab.	St John the Baptist Stibbington - Urgent Guttering, Roof and Damp Repairs	Castor PCC (Sibbington Church)	REJECT
14ac.	Tower and Porch Repairs	All Saints PCC, Scottow	REJECT
14ad.	Essential Structural Repairs to St Mary's Church, Wherstead	St Mary's, Wherstead	REJECT
14ae.	Everton Church Tower and Roof Restoration and Community Engagement Project	Everton-cum-Tetworth Parochial Church Council	REJECT

Item	Title	Applicant	Decision
14af.	Make All Saints Safe (MASS)	All Saints' Church, South Lynn	REJECT
14ag.	Repairs to Aisle Roofs and Restoration of the Parvise Schoolroom	Kelshall Parochial Church Council (Kelshall PCC)	REJECT
14ah.	Urgent church repairs, provision of WC, new lighting and heating	Ashby St Mary PCC	REJECT
14ai.	Tower Roof and urgent related repairs	Eye Parochial Church Council	REJECT
14aj.	St. Mary's Church Little Sampford Window and Masonry Project	St. Mary's Church Little Sampford	REJECT
14ak.	St Peter & St Paul Internal and External lighting	Tring Parish	REJECT