# Expression of Interest Heritage Recovery Fund

## Notes

The Expression of Interest form (EOI) is mandatory for anyone who thinks they need a grant above £250,000.

Please submit your EOI by noon on Friday 13th November 2020. We will be in contact with you by Wednesday 18th November 2020.

You must read the application guidance before submitting this form. This can be found on our website.

## Section One - Your Organisation

### 1a. Name and address of your organisation

Name of your organisation:

Address line 1:

Address line 2:

Address line 3:

Town / city:

County:

Postcode:

### 1b. Is the address of your project the same as the address of your organisation?

Answer:

### 1c. Details of main contact person

Name:

Position:

Is the address of the main contact person the same as the address in 1a?:

If no, please tell us the address:

Daytime phone number, including area code:

Alternative phone number:

Email address:

### Tell us about any particular communication needs this contact has.

Answer:

### 1d. Legal status of your organisation

Please select the options that apply:

* Local authority
* Other public sector organisation
* Registered Charity
* Registered Company or Community Interest Company (CIC)
* Faith based or church organisation
* Community or Voluntary group
* Private owner of heritage
* Other

Answer:

### 1e. Do you consider your organisation's mission and objectives to be:

Please select the options that apply:

* Black or minority ethnic-led, Disability-led
* LGBT+-led
* Female-led
* Young people-led
* Mainly led by people from the Catholic communities
* Mainly led by people from the Protestant communities

Answer:

## Section Two – Recovery Proposal

### 2a. Describe your recovery proposal

In no more than **200 words** please provide a summary of what this funding will achieve for your organisation and the difference it will make to your financial recovery. If necessary, use bullet points. Please note the summary you provide is the only part of your application form which is seen by decision takers. This is presented alongside our Officer’s assessment of your application.

**Prompts:**

* Tell us about the role your organisation plays in your local area. Tell us about your work, and how you contribute to the area and any impact you have had on economic regeneration, local culture, and heritage.
* Tell us what actions your organisation has already taken to increase its resilience e.g. any changes you’ve made to save money such as furloughed staff or spent reserves.
* Tell us what would happen to your heritage if you were no longer able to operate viably e.g. who would look after your heritage, if a heritage skill or service would be lost, any estimates of costs to transfer to protect the heritage.
* Tell us what impact this funding will have on the wider cultural and heritage sector.
* Tell us what you will do to make sure that your organisation is financially viable once this grant is complete?

Answer:

### 2b. Tell us about your organisation's main purpose and regular activities

Answer:

### How many board members or Trustees does your organisation have?

Answer:

### How much did your organisation spend in the last financial year?

Answer:

### How much of your turnover comes from heritage-related activity?

Answer:

### What percentage is that of your total turnover?

Answer:

### What level of unrestricted funds is there in your organisation’s reserves?

Answer:

### Do you have a formal reserves policy or a policy to hold funds for specific purposes (restricted reserves)?

Answer: Yes/ No/ Don’t know

### If yes, briefly tell us about the policy

Answer:

### How much unrestricted reserves and other funding is immediately available to support the short-term operation of your organisation?

Answer:

### By taking mitigating actions and drawing on any financial reserves and access to credit (including accessing government support packages), how long do you estimate your organisation can continue to trade / be a viable entity?

Answer:

### What other sources of financial support have you explored since the beginning of the COVID 19 pandemic, including Government and commercial loans? What was the outcome?

Answer:

### 2c. How much are you likely to need?

Answer: