

Covid Recovery Programme for Heritage Organisations

Application FAQs

Supporting Documents/Mandatory Enclosures

Question: Our financial year does not end on the 31st March 2022. What accounts do we need to provide?

Answer: If your financial year doesn't run from 1 April to 31 March then please submit all accounts you have for the relevant period.

Question: What should we do if we do not have a fully-audited version of our accounts?

Answer: Your accounts can be signed and dated by a Chief Executive Officer if you do not have a fully-audited version by an accountant.

Question: Why are you asking for an action plan/business plan to be included in our application?

Answer: We require an action plan or business plan to demonstrate that your organisation has a credible plan to remain financially viable in the long-run. This is a requirement of Subsidy Control.

Question: We are not sure how best to present our financial information. We have some irregularities such as occasional large grant draw-downs, and are not sure how this should be included.

Answer: It is important that you give us all the relevant information to the best of your ability. There is a notes section in the financial template if you need to provide any context for your figures.

Eligible Costs

Question: It will be challenging to backdate our costs to April 2021 - could you offer some advice on how to go about this?

Answer: Depending on the size and operational model of your organisation you will have management accounts or income and expenditure accounts which you should be able to draw on to complete the Financial Template.

Question: How can we demonstrate our COVID-19 related deficit when we have taken out loans? We look solvent but are now carrying a large amount of debt as a result of COVID-19.

Answer: The money you apply for must be as a result of COVID-19. This debt can count towards your deficit so long as you demonstrate that it is caused by COVID-19.

Question: Can operational deficit include projected growth which has been suspended by COVID-19?

Answer: No, projected growth cannot be included in your deficit figure. An overarching principle of this funding is that no organisation should be better off as a result of COVID-19. We must therefore look at actual costs and deficits rather than potential.

Eligibility

Question: Our constitution does not mention heritage but our organisation does work in heritage. Would we be eligible for this funding?

Answer: It is possible that your organisation is a better fit for the other strands of this funding. Details of the other partner organisations delivering this funding can be found on the webpage. These funds will launch early in 2022 and guidance will be available soon. If the main focus of your organisation's work is heritage then please apply to the Heritage Fund, but explain why this is missing from your constitution within your application form.