Application help notes: Species Survival Fund

30/06/2023

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This application guide is for organisations and individuals applying to the Species Survival Fund for grants between £250,000 and £3million.

Page created: 30 June.

You must use this guide to assist you in completing an online application form for a delivery grant above £250,000.

Important: we use the same forms across a variety of funding programmes. When completing your application form, you must follow the guidance below as some questions need to be answered differently for this programme. You **should not** use the help icons embedded in the online form as they do not relate to this funding.

For Species Survival Fund projects you can ignore any mention of Development stages as you will be proceeding straight to Delivery.

First steps

- Log in to your account on the application portal. We have released a Delivery round application form for you to complete.
- If you are unable to sign into your account or have any technical difficulties, please contact us via email at investment-service-support@heritagefund.org.uk.
- If you decide to copy and paste text from a Word document directly into your application form, please review your application before submission and make changes where necessary to make sure you do not exceed the stated character count limits. You will be able to save your application form as you work on it.

Questions

About your Project

Project Title

Please include the prefix #Species in your project title. For example #Species Dragonfly nature reserve improvements.
Is this your organisation's first application to the Fund?

[Select 'yes' or 'no']

Tell us your idea

[Text field – 5,000 characters]

Briefly explain what your project aims to do and what you will spend the money on. Tell us:

- Which site(s) or areas will you be working on? Tell us if any of these sites are protected areas or wildlife-rich habitats (as defined by the Environmental Targets Regulations 2022).
- What management actions and capital works will you undertake for habitat creation and restoration?
- How will the project contribute towards halting the decline in species abundance?
- Who will be involved and how, such as staff, volunteers, trainees and target audiences for engagement?
- Any plans for community and volunteer engagement, and proposals for new jobs or skills development.

Where will your project take place?

Please include details of your project's address.

For site or landscape-based projects, please provide a six-digit Ordnance Survey grid reference number for the mid-point of your project area (for example: SK510072).

If you are working on multiple sites, separate each grid reference with a semicolon (for example: SK510072; SX163777; TQ317842). Do not include any additional text with your grid references.

Explain what need and opportunity your project will address.

[Text field – 5,000 characters]

Tell us:

- about the need for your project in relation to the objectives of the Species Survival Fund, and summarise any evidence you have to support this
- how you have considered local priorities for nature recovery, for example, those emerging through the Local Nature Recovery Strategy process, or Local Nature Partnerships
- how your project links with relevant site management plan(s) where they exist

Why does your project need to happen now?

[Text field – 5,000 characters]

Tell us what advice you have received in planning your project and from whom.

[Text field – 5,000 characters]

If you have consulted with The National Lottery Heritage Fund/ Natural England/ Environment Agency/ Forestry Commission/ Rural Payments Agency about your plans, please give the name and position of the person or people you have spoken to.

Tell us about the people who will benefit from your project.

[Text field – 5,000 characters]

- Include details of audiences for volunteering, community engagement and activity here, including target numbers and demographics of the people who will benefit. Tell us if these are new or existing audiences, and describe how

your project has been designed to support engagement of these groups. Where necessary, refer us to your Project Plan.
- Do not use this section to describe your proposals for new jobs or apprenticeships – use section 3 for this.

Does your project involve heritage that attracts visitors?

[Select ‘yes’ or ‘no’]

Will your project be delivered by a partnership?

[Select ‘yes’ or ‘no’]

If yes,

- You must attach your partnership agreement, and please note that formal partners may be asked to sign up to our terms of grant.

What measures will you take to increase positive environmental impacts and reduce negative environmental impacts?

[Text field – 5,000 characters]

Consider here how a changing climate may affect the ecological outcomes you are aiming for, and where appropriate what actions you will take to mitigate this.

How do you plan to acknowledge your grant?

Answer N/A.

As part of your Species Survival Fund project, you must acknowledge your funding on social media, through press releases, and by displaying the Species Survival Fund logo block. You will be provided with further guidance if you receive a grant award.

About the Heritage

Tell us about the heritage in your project and why it is important to your organisation and community.

[Text field – 5,000 characters]

For this programme, heritage refers to the landscape/ habitats you propose working on, and the species you aim to support.

Tell us:

- What habitats you will work on (using UK Habitat Classification where possible) and the range of species your proposed works will benefit.

- If any of these sites are protected areas or wildlife-rich habitats (as defined by the Environmental Targets Regulations 2022). You can check if a site is protected on the Government website.
- If you will create more joined up space for nature on land, including along rivers and streams.
- What is important/significant about the natural environment your project is focused on, for example its value to local people.
- What the current condition of sites is (where known).
- If you have a monitoring baseline for any species, or if you will need to establish these as part of your project.

Select the type of heritage that best describes your project.

Answer as appropriate. We expect Species Survival Fund projects to focus on Landscapes and Nature.

Select the sub-type of heritage that best describes your project.

Answer as appropriate.

Is the heritage considered to be at risk?

[Select 'yes' or 'no']

If yes, you have 5,000 characters to:

- explain how the heritage is at risk. This may mean that the habitats or species your project will focus on are in poor condition or at risk of loss, decline, damage, neglect or of being forgotten.

Does the heritage have any formal designation?

Please select any options that apply to your project sites from the list. You can check if a site is protected on the Government website.

Will you be undertaking any capital work as part of your project?

[Select 'yes' or 'no']. If yes, you have 5,000 characters to describe your capital works.

Are there are legal conditions, restrictions or covenants associated with the heritage asset which may affect your project?

If yes, please provide details.

Does your project involve the acquisition of a building, land or heritage items?

Answer 'no'. Land acquisition is not an eligible cost under the Species Survival Fund.

Managing Your Project

Has your organisation taken on a project of this scale in the last five years?

Answer as normal. If yes, please provide brief details of comparable projects. You have 5,000 characters.

Tell us why this is the most appropriate project for your organisation to take on at this time.

[Text field – 5,000 characters]

- Tell us why specifically your organisation should run this project. Demonstrate that you have made contact with relevant projects and organisations in your area.
- If you are involved in more than one application to the Species Survival Fund either as a lead applicant or as a partner, please supply the reference numbers of the other applications and tell us which project is most critical at this time, and why. How would you deliver more than one project if successful?

Does your organisation need to undertake any capacity building activity to better deliver your project?

Answer N/A

Tell us about any jobs or apprenticeships that you will create to deliver your project.

[Text field – 5,000 characters]

Tell us both the number of job roles you are creating, and the total FTE of all jobs. Note that if you or your partners are creating jobs or apprenticeships, you must attach the relevant job descriptions.

Who are the main people responsible for the work during the delivery phase of your project?

[Text field – 5,000 characters]

- Provide brief information about the team that will work on your project, including the person who will take overall responsibility.
- Explain who is responsible for making decisions and approving changes to your project. Describe the reporting structure.

What work will you do during the delivery phase of your project?

[Text field – 5,000 characters]

Provide a brief, high-level outline of works to be carried out in each year of project delivery. This should be supported by further detail in the Project Plan.

How do you plan to cash flow the delivery phase of your project?

[Text field – 5,000 characters]

- Grants of this level will be paid in arrears on receipt of your evidence of expenditure.
- You should submit a detailed cash flow as one of your Supporting Documents.

Delivery start date and end date.

Enter the date you expect to start your project. This should be after 1 March 2024. Note that Permission to Start is not granted until you can evidence land ownership and that you have signed partnership agreements in place.

You will also need to supply a schedule demonstrating when you expect to secure landowner agreements, statutory permissions and consents for each site you are working on.

Your project must end by 28 February 2026, including all evaluation and financial reporting.

Are there any fixed deadlines or key milestones that will restrict your project's timetable?

[Text field – 5,000 characters]

Include details of any statutory permissions or consents required to undertake your project and when you anticipate receiving these. This should be supported by further detail in the Project Plan.

If you have any questions, please contact us.

Project outcomes

We describe the difference we want to make with our funding through a set of nine outcomes, which are listed in the application form. Outcomes are changes, impacts or benefits that happen as a direct result of this funding.

Three of our outcomes relate to the Species Survival Fund, and we have explained these below. One is mandatory, and two are optional. The other six outcomes in the application form should be ignored as they do not relate to the Species Survival Fund.

The **mandatory outcome** for the Species Survival Fund is:

- heritage will be in better condition

If relevant, you **may** also respond to the following outcome:

- wider range of people
- the local economy will be boosted

We expect responses to be proportionate to the amount of grant being requested.

How will your project improve the condition of heritage? (mandatory)

- Explain how your project will restore or create habitats, giving target outputs in hectares/kilometres.
- Describe what specific actions you will undertake to improve the management of habitats and species.
- Explain what progress towards halting the decline in species abundance you would expect to see after the project has ended (in the next three to five years).

How will your project involve a wider range of people? (optional)

Please note: our application form will not allow you to proceed until you have answered this question. As this outcome is optional for the Species Survival Fund, you may simply enter ‘N/A’ to proceed to the other outcomes.

If you are addressing this outcome, your answer should explain how your audience or volunteer profile will have changed between the start and end of the project. This may include:

- improvements to the accessibility of a site
- working with other organisations to reach under-served audiences
- supporting new individuals into the sector through jobs, training and/or apprenticeships

Be as specific as you can on what outputs your project will deliver, including target numbers of people to be involved.

How will the local economy be boosted? (optional)

- Tell us how many new jobs and apprenticeships the project will create directly (both as a number of jobs and FTE).
- Tell us the total amount of project costs allocated to contractors and freelancers.
- Be as specific as you can on what outputs your project will deliver economically.

Will your project achieve any of our other outcomes?

Leave the other six outcomes blank, we will not be assessing any other outcomes for the Species Survival Fund.

After the project ends

How will you maintain the outcomes of your project after the grant ends and meet any additional running costs?

[Text field – 5,000 characters]

Tell us who will be responsible for management and maintenance of the outputs after the project ends. For capital works, this should be linked to a management and maintenance plan, which includes onwards species monitoring. If you don’t have a management plan at the moment, the production of this should be included in your project activity.

How will you ensure that the skills and knowledge developed whilst delivering your project are embedded within your organisation once it has ended?

[Text field – 5,000 characters]

How will you evaluate the success of your project and share the learning?

[Text field – 5,000 characters]

You must build in evaluation from the beginning of your project. At the end of your project we will require delivery of an evaluation report, before we pay the last 10% of your grant. See our Evaluation guidance.

Tell us:

- what your evaluation budget will go towards and how you have calculated these costs
- the qualitative and quantitative information you will use to evidence your project outputs

We will also expect you to participate in a wider evaluation of the fund to be managed by the Heritage Fund. This will require you to submit data about the actions you have taken to restore or create wildlife-rich habitats, mapped against GIS data or spatially defined areas of land. Further details and guidance on this will be supplied if you are successful in receiving a grant. We recommend you include costs in your application for the collection and administration of output data.

Project costs

Please refer to the Preparing your application section in the application guidance to ensure that your project costs are eligible and for examples of capital and revenue costs. For monitoring purposes, it is important that you distinguish between capital and revenue costs in your cost table.

Summary of project costs

It is important that you distinguish between capital and revenue costs in your application.

Our standard application forms ask you to present costs in three tables: Capital, Activity, and Other. These headings do not reflect the information we need for Species Survival Fund.

To make it clear which of your costs are Capital and which are Revenue, please put them on separate lines and add ‘CAP’ or ‘REV’ to the start of each cost description. For example, if you are applying for £10,000 of professional fees for capital work, and £5,000 of professional fees for engagement activities, your table should have two Professional Fees lines, one labelled ‘CAP’ and the other labelled ‘REV’.

Help with cost types

Purchase price of heritage items

- Leave the ‘Purchase price of heritage items’ line blank in the application form. This is not an eligible cost under the Species Survival Fund.

Preliminary works

- For example scaffolding, preliminaries, archaeological surveys to inform planting designs.
- This should be listed as CAPITAL.

Repair and conservation work

- This includes costs of work to create or restore habitats.
- This should be listed as CAPITAL.

New building work

- For example, purchase, design and installation of interpretation panels
- This should be listed as CAPITAL.

Digital outputs

- Digital outputs are things you create in a digital format which are designed to give access to heritage. They could also help people engage with and learn about heritage. For example, a database for citizen science data, or guidance on species identification.
- Purchase or development of computer software essential for delivery of capital works should be listed as CAPITAL.

Equipment and materials, including learning materials

- For example, materials associated with land management and species recovery activities, such as fencing, plants and trees. This may also include equipment purchase or hire where essential to the project delivery.
- This should be listed as CAPITAL.

Other

- Please use for any costs that do not fit with any of the other cost headings. Give a clear description of these costs. Mark them as CAPITAL or REVENUE.
- LEGACY PLANNING ACTIVITY: You may choose to take part in legacy planning activities as part of your project. This should be listed as REVENUE.

Professional fees

- Fees for professional services should be in line with professional guidelines. For example, those of Chartered Institute of Water and Environmental Management, and should be based on a clear written specification.
- Contractor costs for capital works, and consultant fees of ecologists, site surveys and technical designs, should be listed as CAPITAL.
- Fees incurred for statutory permissions, licences and consents where essential for the delivery of the project, should be listed as CAPITAL.

New staff costs

- Include costs of new fixed-term contracts, secondments – who are people temporarily transferred to your organisation – and the costs of freelance staff to help develop your project. Do not include the costs of paying trainees here.
- You must also openly advertise all project staff posts, unless you have a suitably qualified member of staff on your payroll that you are moving into a project post. You need to provide a job description for this post.
- If you are extending the hours of a suitably qualified member of staff on your payroll, so that they can work on the project, we will fund the cost of the additional hours spent on the project and you will need to tell us about their role.
- If you are moving an existing member of staff into a post created by the project, then your grant can either pay for the cost of this member of staff, or for the cost of backfilling their position.
- All salaries should be based on sector guidelines or similar posts elsewhere.
- In your separate Detailed Cost Breakdown spreadsheet, you must use a separate line for each new member of staff.
- Salaries and on costs for staff directly delivering land management and species recovery activities should be listed as CAPITAL.

- Salaries and on costs of staff working on project administration and community engagement should be listed as REVENUE.

Training for staff and training for volunteers

- This includes the cost of all trainers and resources needed to deliver activities to help staff and volunteers gain new or increased skills.
- This should be listed as REVENUE.

Paid training placements

- This includes bursaries or payments to trainees, as well as all resources needed to deliver activities to help trainees gain new or increased skills. Examples include accreditation costs, trainers' fees, equipment and any specialist clothing.
- Salaries and on costs for apprentices or job placements (only where these cannot be funded through other sources) should be listed as REVENUE.

Travel for staff

- This may include the cost of travelling to a site or venue. Travel costs by car should be based on 45p a mile.
- This should be listed as REVENUE.

Travel and expenses for volunteers

- This may include food, travel and any other expenses to ensure volunteers are not out of pocket. Travel costs by car should be based on 45p a mile.
- This also includes the purchase and hire of vehicles, equipment and materials relating to the activities that your volunteers deliver during your project.
- This should be listed as REVENUE.

Event costs

- For example, refreshments or room hire.
- This should be listed as REVENUE.

Recruitment

- This can include advertising and travel expenses. We expect your organisation to keep to good human-resource practice and follow all relevant laws.
- This should be listed as REVENUE.

Publicity and promotion

- You can include the costs of promotional materials that relate directly to your project. For example to engage wider audiences in the project, recruit volunteers or attract additional investment.
- This should be listed as REVENUE.

Evaluation

- This cost heading is mandatory. Depending on the scale of the project and how complicated it is, you may want to employ somebody to help evaluate your project and assess whether you are successfully achieving the outcomes you set out in your application.
- We recommend budgeting for evaluation in the following ways as a minimum:
    - Projects between £250,000 and £1m should allow a budget of between 2% and 7% of their total projects costs and consider using independent external evaluators.
    - Projects over £1m should allow a budget of up to 7% of the total project costs and always consider using independent external evaluators. Evaluation budgets for projects over £1m should not be less than £20,000. If evaluation costs at this level are not appropriate for your project, please explain why in the cost heading description.
- This should be listed as REVENUE.

Full Cost Recovery

- Charities may request a proportion of their operating costs, known as Full Cost Recovery, towards their project.
- This should be listed as REVENUE.
- Recognised guidance on calculating the full cost recovery amount that applies to your project is available from organisations such as The National Lottery Community Fund.

Community Grants

- Include your budget for Community grants for capital works, if applicable to your project. See our Community Grants good practice guidance.
- This should be listed as CAPITAL.

Contingency

- This cost heading is mandatory. A contingency is only used to pay for unexpected costs required to deliver your project. We recommend this be approximately 10% of your capital costs, unless you have a particularly complex capital project where a higher level may be required. Make sure that you only include your required contingency here and not within the other cost headings in the application.
- This should be included as CAPITAL. You may also choose to include REVENUE contingency as a separate line.

Inflation

- Funding applications should include appropriate costs which will adequately cover predicted capital works inflation.
- Inflation for construction projects is likely to remain high for the foreseeable future. Each project should make appropriate provision for inflation based on the project timescale, plus other factors such materials used, labour demands and location.
- Applicants can access analysis and projections for inflation costs from sources such as bcis and consultancies, including Gardiner & Theobold Market Intelligence, Turner & Townsend and Rider Levett Bucknall.
- If in doubt please seek guidance from a Quantity Surveyor.

- This should be listed as CAPITAL.

Increased management and maintenance costs (maximum five years)

- Increased management and maintenance costs begin when the capital works are complete.
- This should be listed as CAPITAL.

Non-cash contributions

- This is anything you need for your project that you do not have to pay for (for example, room hire or equipment). We can only accept non-cash contributions if they are direct project costs that could have been part of your project budget.
- Non-cash contributions must be balanced in both the cost and income section of your application form.
- Non-cash contributions will not form part of our value for money assessment.

Volunteer time

- This is the time that volunteers give to support the delivery of your project. This could include administrative work, clearing a site or working as a steward at an event.
- You should not include costs for the time of people who will take part in your activities (for example, people who attend a workshop or go on a guided tour).
- We use a standard rate to calculate the value of your volunteer time:
    - professional volunteer (for example, accountancy or teaching) – £50 per hour
    - skilled volunteer (for example, leading a guided walk) – £20 per hour
    - volunteer (for example, clearing a site or acting as a steward at an event) – £10 per hour
- Volunteer time must be included in both the cost and income section of your application form.
- There is no mandatory requirement for volunteer contributions to the Species Survival Fund. However, for monitoring purposes please include any volunteer time you expect to contribute to your project.

It is important that the costs you ask us to cover do not constitute unlawful subsidy to you. Please check the Legal Requirements section of the application guidance for further details.

Delivery phase income

Are you getting any cash contributions to your project?

[Select ‘yes’ or ‘no’]

Please note: you are encouraged to contribute at least 5% of your project costs in cash contributions (partnership funding). Priority will be given to projects that can provide partnership funding from non-government sources such as from private investment. Any cash contributions you provide can add to the impact and value for money of your project, which will be considered in assessment.

Add a non-cash contribution

There is no mandatory requirement for non-cash contributions to Species Survival Fund projects. Non-cash contributions will not form part of our value for money assessment.

Volunteers

There is no mandatory requirement for volunteer contributions to Species Survival Fund projects. However, for monitoring purposes please include any volunteer time you expect to contribute to your project.

About Your Organisation

Tell us how you review the Governance and Senior management arrangements in place for your heritage.

Answer N/A

Are you planning to undertake a governance review to ensure you have the right expertise to deliver and then sustain your project beyond the period of your grant funding?

Answer N/A

Supporting documents

The following supporting documents must be uploaded at the end of your application form. File sizes should be smaller than 20MB. Please note that some of the supporting documents required for this programme are different to those stated in the online application form.

For the Species Survival Fund, the following documents are mandatory:

1. Governing document or Land Registry/Title

For example, a constitution. If you are applying as an individual or private landowner then please provide proof of ownership of the site(s) you will be working on, for example Land Registry title register in the same name as your application or conveyance for unregistered land.

2. Audited or verified accounts or most recent three months of bank statements

If you are an individual, a newly-formed organisation, or do not have accounts less than 12 months old, please upload bank statements in the same name as your application for the last three full months.

3. Detailed cost breakdown

A spreadsheet detailing the cost breakdown in your online application form, clearly separating capital and revenue costs. For partnerships, please separate out costs per partner.

Please ensure that your calculations provide a breakdown of costs relating to jobs, making clear how many jobs will be created/retained in total.

4. Completed Project Plan and Risk Register template

All applicants must submit a Project Plan and risk register using our template. Your project plan should set out activities that will clearly progress the land or feature towards the eventual outcome, indicating your target outputs during the funded period.

Please use separate tabs for your capital works and engagement activities. Your capital works tab should also show which permits, licences and consents are needed to carry out the work, when they will be applied for and when they will need to be in place for capital works to start.

5. Map of the area(s) your project will work on

Please submit a map clearly outlining the area(s) your project will work in.

You must also submit mandatory spatial data that represents the distribution of all project sites in a single layer, including where relevant the extent of land benefitting from your project's activities at each site. This data should be as polygons for any sites that cover an area of land, with an O/S reference for the central point in the site also provided under the question, 'Where will your project take place?'.

- Shapefiles (for example from ESRI ArcGIS)
    - attach as .zip file with all component files (i.e .sho, .shx, .dbf and .prj) in the single .zip file
    - compression formats other than a .zip archive are not supported
    - ensure the shapefile contains valid geometries (running a check geometries feature)
- TAB file (for example from MapInfo and QGIS)
    - as above, attach all component files (i.e. .tab, .dat, .map, and .id) and compress in a .zip file
- KML (for example from Google Earth)
    - single KML files are accepted (as exported from Google Maps/Earth)
    - zipped KMZ are also accepted

6. Project management structure

This should outline your project management structure so we know who will make decisions and how you will control change during the project.

7. Cash flow

This should be detailed for the first year and an outline for the second year.

The following documents are **mandatory** if they apply to your project:

8. Job descriptions

If you plan to recruit a new member of staff to help deliver your project, including an apprentice.

9. Partnership agreement

If your partner organisation(s) will receive grant payments to deliver part of your project.

The agreement should outline all partners' roles and responsibilities, including financial arrangements. The agreement can be unsigned at point of application, but it will need to be signed by all parties before the project can start.

10. Calculation of Full Cost Recovery

If you are including Full Cost Recovery in your project budget.

Declaration

a) Terms of Grant

Our application portal will direct you to the standard terms of grant on our website for lottery projects. Please note, these **do not** apply for Species Survival Fund projects. Instead, you should read the Species Survival Fund Terms of Grant.

By completing this Declaration, you are confirming that your organisation accepts the Species Survival Fund terms. For partnership projects, all partners must confirm that they accept the Species Survival Fund Terms of Grant by adding a contact at the end of the declaration. You are responsible for ensuring all partners receive the correct terms of grant.

b) Freedom of Information and Data Protection

We are committed to being as open as possible. This includes being clear about how we assess and make decisions on our grants and how we will use your application form and other documents you give us.

As a public organisation we have to follow all data protection laws and regulations, to include European Parliament directives and regulations that are applicable and in force from time to time (the 'Data Protection legislation'). As defined by the Data Protection legislation the Trustees of the National Heritage Memorial Fund (who administer The National Lottery Heritage Fund) is a data controller.

As part of the application process we will collect your name and position at the organisation you represent. We may share this information with one of the consultants on our Register of Support Services if they are appointed to support you on your project. We do not transfer your data to any third parties based outside of the EU. Our Privacy Policy contains additional information including contact information for our Data Protection Officer. It can be found on the Heritage Fund website.

When you complete the Declaration at the end of the application form, you are confirming that you understand our legal responsibilities under data protection legislation and the Freedom of Information Act 2000 and have no objection to us releasing the About your project and Support for your project sections of the application form to anyone who asks to see them once your application has completed the assessment process. If there is any information in these sections of the form that you don't want made publicly available, please explain your reasons below.

We will take these into account when we respond to any request for access to those sections. We may also be asked to release other information that you provide to us. We will respond to these requests after taking account of your rights and expectations under Data Protection legislation. In those cases, we will always consult you first. We will not be responsible for any loss or damage you suffer as a result of our meeting these responsibilities.

When you complete the Declaration you also agree that we will use this application form and the other information you give us, including any personal information covered by the Data Protection Act 1998, for the following purposes:

- to decide whether to give you a grant
- to provide copies to other individuals or organisations who are helping us to assess, monitor and evaluate grants
- to share information with organisations and individuals working with us with a legitimate interest in National Lottery applications and grants or specific funding programmes
- to hold in a database and use for statistical purposes

If we offer you a grant, we will publish information about you relating to the activity we have funded, including the amount of the grant and the activity it was for. This information may appear in our press releases, in our print and online publications, and in the publications or websites of relevant Government departments and any partner organisations who have funded the activity with us.

If we offer you a grant, you will support our work to demonstrate the value of heritage by contributing (when asked) to publicity activities during the period we provide funding for and participating in activities to share learning, for which we may put other grantees in contact with you.

We may contact you from time to time to keep you informed about the work of the Heritage Fund.

- I confirm that the organisation named on this application has given me the authority to complete this application on its behalf.
- I confirm that the activity in the application falls within the purposes and legal powers of the organisation.
- I confirm that the organisation has the power to accept and pay back the grant.
- I confirm that if the organisation receives a grant, we will keep to the standard terms of grant, and any further terms or conditions as set out in the grant notification letter, or in any contract prepared specifically for the project.
- I confirm that, as far as I know, the information in this application is true and correct.

Tick box if you agree to the declaration.

Tick box if you wish to be involved in research.

Tick box if you wish to be kept informed of our work.