

Heritage Lottery Fund Committee for the East of England Meeting on 15 March 2018

CEE 2018 (1)

Summary report of the meeting of the Committee for East of England held on 15 March 2018 at 10 a.m. at the Youthscape, Bute Mills, 74 Bute Street, Luton LU1 2EY.

Committee: Helen Wilson (Chair)
Sue Davies
Steve Miller
Carole Reilly
Phil Rothwell
Philip Venning
Joff Whitten

Committee Business

1. Declarations of Interest

Oral

Steve Miller in his capacity as Assistant Director, Community and Environmental Services (Cultural Services) for Norfolk County Council, Head of Norfolk Museums Service and Norfolk Arts Service declared a conflict for:

- Renovation of former RAF hangers (item 14); Norfolk County Council (NCC) were the applicant;
- Common Ground (item 10) The applicant received some funding from NCC and SHARE Museums East were listed as one of the delivery organisations.

Steve Miller noted a connection in the following applications:

- MEAL: The Museum you can taste (item 11); MEAL were a member of the SHARE Museums East Network;
- A Masterplan or the Fitzwilliam (item 22) University of Cambridge Museums and Norfolk Museums Service were both Arts Council England National Portfolio Organisations (NPOs) and were part of the SHARE Museums East Network;
- Great Yarmouth (item 23): The application Great Yarmouth Borough Council were a partner of the Norfolk Museums Service, but had no direct connection either individually or through NMS with the project;
- King's Lynn Railway Quarter (item 27); Kings Lynn & West Norfolk Borough Council, the applicant, were a partner within the Norfolk Museums Service, but had no direct connection either individually or through NMS with the project.

Phil Rothwell declared the following interests through his work with the Wildlife Trusts umbrella body to advise on Brexit:

- Common Ground (item 10) : Norfolk Wildlife Trust, Bedfordshire Cambridgeshire Northamptonshire Wildlife Trust, Suffolk Wildlife Trust were on the partnership board;
- Creating a Southern Gateway (item 30): The applicant was Suffolk Wildlife Trust;

He had no knowledge of either application. Committee agreed this did not constitute a conflict.

Sue Davies reported two professional connections with projects:

- the Director at Museum of East Anglia, (item 11); and

- the Head of Learning at the Fitzwilliam Museum.

Joff Whitten reported a conflict for:

- Common Ground (item 10); Norfolk and Norwich Festival had been his previous employer and he had been involved in developing the project.

2. Chair's Report

The Chair welcomed Eilish McGuinness, Director of Operations to the meeting.

The Chair commented on the interesting visit to Houghton Hall Park the day before. She paused to comment on the committee discussion over dinner.

The Chair, on behalf of the committee wished the team good luck in their office move the following day and congratulated them on being a pilot for new ways of working.

The Chair reported on recent events in the region and particularly on the success of the stakeholder events.

3. Minutes of last meeting on 6 December 2017

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Committee agreed the minutes, subject to the following amendment:

- Sue Davies joined the meeting from item 14 onwards; and
- Erin O'Grady had been present.

The minutes were signed by the Chair.

4. Matters arising from the minutes

Oral

5. East of England Regional Overview

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Robyn Llewellyn, Head of Region, drew attention to key areas within the report including:

- In February, the Chair had hosted two well-attended events for a wide range of stakeholders on the new Strategic Funding Framework. They had proved a great opportunity to network and listen to other viewpoints, to capture feedback and encourage responses on the consultation website. Officers would circulate notes to the committee;
- Kate Brown, Development Manager provided a brief update on development work in the region. There had been a 20% increase in Project Enquiries over the previous year. The team had been exploring new ways of working and reaching out to different communities and this had been proving successful;
- Philip Venning reported back briefly on the Knowledge Briefings that he had attended on Archives and on Places of Worship.
- Recently Completed Projects, Appendix II. Committee noted the team were now able to automate this report and they confirmed the new format was fine and this continued to be very useful information.

6. East of England Team Operating Plan 2018-19

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Robyn Llewellyn outlined the team plan for information subject to the Departmental Plan which was still to be finalised.

Committee noted:

- the team would be moving to serviced offices on 16 March at CB1 initially for a 12 month period. The team would remain in central Cambridge, close to public transportation.

7. East of England Budget

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Robyn Llewellyn reported that the revised annual budget for the region was £5,850,000. The remaining budget for the March meeting was £2,840,000.

At the March meeting, there were six first round requests including one Heritage Enterprise with a grant request totalling £7,836,400.

There were also four second round Heritage Grants cases for decision. Committee noted that these were fundable as long as the Committee considered that the proposals were of sufficiently high quality and delivered good value for money.

SF4 first round applications for discussion and decision: Heritage Grants

8. Grants for Places of Worship (GPOW) Overview

CEE 2018 (1) 8

Mark Dykes, Casework Manager introduced the paper.

Committee noted there were two applications for decision.

Committee agreed to:

- award a grant of £94,400 (66%) to *All Saints, Terling, Breckland*; GP-16-02324; and
- award a grant increase of £29,500 to make a total grant award of £225,500 (69% of revised eligible delivery costs) to *St Swithun's Church, Great Chishill*; GP-15-01873.

Committee noted that future GPOW reporting including decisions would be included in the Overview Report.

SF4 First round applications for discussion and Committee decision

9. Powering Up: A Step Change in Interpretation and Learning; HG-17-01057

CEE 2018 (1) 9

Applicant: Museum of Power

Request: First Round Pass of £1,073,300, including Development Grant of £74,600

Project: To undertake capital improvements, redesign display and interpretation, and implement a programme of learning, knowledge and skills development at the Museum of Power in Maldon and securing the Museum sustainability.

The Committee for the East of England agreed the application represented a high priority for support. The application was **REJECTED** in light of the available budget.

10. Common Ground- young heritage leaders in the East of England; HG-17-04899

CEE 2018 (1)10

Joff Whitten and Steve Miller left the room before discussion commenced

Applicant: Norfolk and Norwich Festival

Request: First Round Pass of £571,400, including Development Grant of £41,900

Project: Lead applicant Festival Bridge would work in partnership with the National Trust, the Prince's Trust, Norfolk Wildlife Trust, Bedfordshire Cambridgeshire Northamptonshire Wildlife Trust, Suffolk Wildlife Trust and Share Museums East. The project aimed to provide young people with structured opportunities for training, mentoring and support to build their own programmes of events celebrating a broad range of local heritage.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £571,400, including a development grant of £41,900 (89% of eligible development costs).

11. MEAL: The Museum You Can Taste; HG-17-01838

CEE 2018 (1)11

Applicant: Museum of East Anglian Life (MEAL)

Request: First Round Pass of £1,900,000, including Development Grant of £360,000

Project: To use the collections and landscape at MEAL to tell the story of food production in East Anglia from the processes of growing crops and tending animals through to cooking and consuming the finished product. The project included building a new 2 storey building to house new exhibition space, an agricultural demonstration area, teaching kitchen, learning and community spaces and facilities.

The Committee for the East of England agreed the application represented a medium priority for support. The applicant was **REJECTED** due to the concerns raised and in light of the available budget.

12. Saving the Landbeach Tithe Barn for everyone: a piece of our history; HG-17-04730

CEE 2018 (1)12

Applicant: Tithe Barn Trust

Request: First Round Pass of £879,700, including Development Grant of £130,200

Project: To restore the Grade II listed Landbeach Tithe Barn and build new facilities to create a flexible space with improved access. The project would enable the Trust to deliver new interpretation and carry out commercial activities to provide on-going income to maintain the Barn.

The Committee for the East of England agreed the application should be **REJECTED** due to the concerns raised.

13. Built for Exchange: The Renewal of Sudbury's Central Space; HG-17-05420

CEE 2018 (1)13

Applicant: Churches Conservation Trust

Request: First Round Pass of £1,871,000, including Development Grant of £275,500

Project: To repair and regenerate the Grade I listed church of St Peter's, Sudbury, ensuring a sustainable future for the building through the installation of new facilities to increase income and delivering activities to engage new audiences.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £1,871,000, including Development Grant of £275,500 (70% of eligible development costs).

14. Renovation of former RAF Hangars and ATC at Scottow Enterprise Park into business incubators; HE-17-03180

CEE 2018 (1)14

Steve Miller left the room before discussion commenced.

Applicant: Norfolk County Council

Request: First round pass of £1,499,100 including development grant of £33,000 (100% of eligible development costs).

Project: To conserve, repair and convert 3 buildings on the former RAF Coltishall Airbase, to provide business units for start-ups and growing businesses in the STEM (Science, Technology, Engineering and Mathematics) sector.

The Committee for the East of England **REJECTED** the application for the reasons stated.

15. Prioritisation of first round items;

Oral

Joff Whitten and Steve Miller were absent for part of the prioritisation

Committee noted that:

- *Saving the Landbeach Tithe Barn* (item 12) and *Renovation of former RAF Hangars* (item 14) had been rejected;
- *Powering Up* (item 9); *Common Ground* (item 10) and *The Renewal of Sudbury's Central Space* (item 13) were a high priority;
- *MEAL The Museum you can taste* (item 11) was a medium priority for support.

Committee rejected *MEAL: The Museum You Can Taste*. There were insufficient funds to support the high priority applications. Committee discussed their relative merits and agreed that a first round pass and development grant should be awarded to *Common Ground* (item 10).

Joff Whitten and Steve Miller returned to join the prioritisation

Committee discussed both applications and their relative merits and, on balance, agreed to award a first round pass and a development grant to *The Renewal of Sudbury's Central Space*. They *rejected Powering Up* in light of the available budget for the meeting.

SF4 Second round applications for discussion and Committee decision

16. Transforming the park and unlocking Clare's heritage; HG-15-06961 CEE 2018 (1)16

Grantee: Clare Castle Country Park

Request: Award Grant of £1,500,800 (87%)

Uplift: NA

Project: To restore and repair key heritage features to improve the park's overall condition and use making the park more accessible. Interpretation of the Castle and the town would be provided using four major themes as a focus, Clare and the Monarchy, the social and economic development of Clare, the railway and the ecology of the upper Stour Valley. A range of formal and informal learning activities would be delivered.

The Committee for the East of England had awarded a first round pass of £1,500,800 (87% of eligible development costs) in September 2016.

The Committee for the East of England **AWARDED** a grant of £1,500,800 (87% of total eligible delivery costs).

17. de Havilland Museum in the 21st Century; HG-14-08914

CEE 2018 (1)17

Grantee: de Havilland Aircraft Museum

Request: Award Grant of £1,904,700 (60%)

Uplift: £435,700 (30%) Significant increases in the total delivery costs were due to cost inflation, increases in Mezzanine floor costs, the inclusion of the covered walkway and some unforeseen costs. A value engineering exercise had been undertaken.

Project: To construct a new hangar to enable the conservation, maintenance and interpretation of vulnerable and nationally significant de Havilland aircraft. Flexible space would enable the Museum to offer activities and events generating income and improving sustainability. New interpretation media and broader volunteering and learning opportunities would ensure a sustainable volunteer workforce and inspire future engineers.

The Committee for the East of England awarded a first round pass of £1,531,200 including a development grant of £62,200 (29% of total eligible development costs) in November 2015.

The Committee for the East of England **AWARDED** a grant of £1,904,700 (60% of eligible delivery costs).

18. Restoring and improving the Electric Palace Cinema Harwich; HG-16-00225

CEE 2018 (1)18

Grantee: Harwich Electric Palace Trust

Request: Award Grant of £653,000 (86%)

Uplift: None

Project: to undertake urgent repairs to this Grade II* listed building and to refurbish the Cinema's facilities. The project would deliver a three-year activity programme, encompassing new interpretation and engaging new audiences and learning.

The Committee for the East of England had awarded a first round pass of ££704,000 including a development grant of £51,000, 86% of eligible development costs in September 2016.

The Committee for the East of England **AWARDED** a grant of £653,000 (86%).

19. Perpetuating Thames Sailing Barge Pudge for a viable future; HG-13-11463

CEE 2018 (1)19

Grantee: Thames Sailing Barge Trust

Request: Award Grant of £328,800 (45%)

Uplift: None

Project: To restore Pudge and improve its accommodation and facilities, as well as researching and interpreting the vessel's heritage and addressing the skills shortage in the Thames Sailing Barge sector.

The Committee for the East of England had awarded a first round pass of £355,600, including a development grant of £26,800, 28% of eligible development costs in June 2016.

The Committee for the East of England **AWARDED** a grant of £328,800 (45% of eligible delivery costs).

SF4 First round March Board applications for discussion and recommendation

Committee discussed the following cases which would all be presented to the Board for decision. Their views would be reported to the Board.

20. Preserving traditional skills for the maintenance, operation and conservation of the UK's Historic maritime fleet; HG-16-05745

CEE 2018 (1) 20

Applicant: Heritage Marine Foundation

Request: First round pass of £3,048,900, including a development grant of £121,400 (70%)

Project: To develop and deliver a national apprenticeship programme in traditional maritime skills and restore the Torbay Lass (previously known as the Kenya Jacaranda) sailing trawler.

21. Major Batch Overview

CEE 2018 (1) 20

Committee noted the overview. The business plan and major batch allocation had yet to be formally agreed by the Board. Within the current batch, there were 12 applications requesting in excess of £123m.

22. New Ways In: A Masterplan for the Fitzwilliam Museum's Third Century; HG-16-09693

CEE 2018 (1) 22

Applicant: Fitzwilliam Museum, University of Cambridge

Request: First Round Pass of £11,500,000, including Development Grant of £1,500,000

Project: To deliver phase one of a four part Masterplan to transform the site for the future. To transform the Fitzwilliam Museum by providing new galleries and facilities and through engagement with target groups.

23. Great Yarmouth Winter Garden- Reimagining the People's Palace; HG-17-04577

CEE 2018 (1) 23

Applicant: Great Yarmouth Borough Council

Request: First Round Pass of £9,246,400, including Development Grant of £533,000

Project: to repair and re-open this Grade II* building to establish the Winter Gardens as a year-round visitor attraction.

24. Prioritisation of first round items

Oral

SF4 First round March Board applications for discussion and recommendation: Townscape Heritage

25. Townscape Heritage (TH) Overview

CEE 2018 (1) 25

Committee noted this was the fifth round of applications under the TH programme. The total request for the 2017/18 batch was £32m, for 23 projects against a budget of £8m. Three applications had been received in the East of England.

The HLF board agreed at their December meeting that the financial year 2018/19 would be a transitional year with some changes to HLF's grant making. There would be no new rounds of targeted programmes in 2018/19, which meant that the current round of TH applications would be

the last in the current strategic framework. In addition, as the delegated thresholds to committees would change from 1 April, second round TH decisions for grants of £1m and above would be made by the HLF Board.

26. Dunstable High Street Renaissance; TH-16-07073

CEE 2018 (1) 26

Applicant: Central Bedfordshire Council

Request: First Round Pass of £2,000,000, including Development Grant of £100,000

Project: To include the Conservation Area (CA) project on High Street South delivering high priority repairs, structural and internal works. Shop front and external façade improvements from a reserve of vacant or dilapidated properties would be included. Works to the public realm, including public art would also be delivered together with a range of complementary activities.

27. King's Lynn Railway Quarter; TH-17-01456

CEE 2018 (1) 27

Applicant: Kings Lynn & West Norfolk Borough Council

Request: First Round Pass of £1,450,400, including Development Grant of £50,400

Project: To deliver a portfolio of capital repairs, development of vacant sites and public realm works. The project was located to the north-eastern part of the town centre, linking the railway station to the bus station and town centre and was known as the railway quarter.

28. North Bridge Conservation Enhancement Area; TH-17-06133

CEE 2018 (1) 28

Applicant: Colchester Borough Council

Request: First round pass of £694,200 including development grant of £27,000

Project: To enhance the historic character of this gateway to the historic town through the restoration of historic fabric and the reinstatement of architectural features of 23 properties grouped into 5 priority clusters within the North Bridge area of Colchester.

29. Prioritisation of first round items

SF4 Second round applications for discussion and recommendation: Heritage Grants

30. Creating a southern gateway to the Broads National Park; HG-15-08121

CEE 2018 (1) 30

Grantee: Suffolk Wildlife Trust

Request: Award Grant of £4,063,000 (57%)

Uplift: None

Project: To acquire land adjoining the Trust's existing Carlton Marshes Nature Reserve, carry out recreation and restoration work to provide one of the largest Broad habitat creation projects and build a new visitor centre to support a freely accessible landscape scale nature reserve and a programme of activities.

The Board had awarded a first round pass of £4,538,600 including development grant of £246,300 (90% of total eligible development costs) in September 2016.

SF4 Second round applications for discussion and recommendation: Major Grants

31. “The Hold”: A Suffolk Archives Service for the 21st Century; HG-14-08167

CEE 2018 (1) 31

Grantee: Suffolk County Council

Request: Award Grant of £10,363,700 (53%)

Uplift: None

Project: Suffolk County Council in partnership with Suffolk Record Office (SRO) and the University of Suffolk (UoS) would create a new building “The Hold” to support a re-shaped service and to enable activities with a much wider range of audiences across the county. The Hold, in Ipswich, would become the headquarters for a resilient, commercially-focussed and outward-facing service.

The Board had awarded a first round pass of £10,901,800 including development grant of £538,100 (58% of total eligible development costs) in April 2016.

Papers for information

32. Corporate Update

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Committee noted the update.

33. Communications Report

CEE 2018 (1) 33

Committee noted the report.

34. Any other business

There was no other business.

The next meeting will be held on 21 June 2018.