

National Heritage Memorial Fund Board of Trustees Meeting on 20 March 2018

B 2018 (2)

Summary report of the Board meeting held on 20 March 2018 at 9:30 a.m. at 7 Holbein Place, London, SW1W 8NR.

Present:

- Peter Luff (Chair)
- Kay Andrews
- Anna Carragher
- Neil Cossons
- Angela Dean
- Jim Dixon
- Perdita Hunt
- Steve Miller
- Richard Morris
- René Olivieri`
- Atul Patel
- Seona Reid
- Tom Tew

Board Business

1. Chair's Report

B 2018 (2) 1

The Board welcomed Rene Olivieri to his first meeting following his appointment as a trustee from 1 March. Rene would Chair the Finance, Staffing and Resources Committee when Atul Patel stood down in May. Claire Feehily, also appointed from 1 March had sent apologies and would attend her first meeting in April. The April board meeting would be preceded by a board dinner, with a speaker on inclusion.

In the light of decisions yet to be made on the strategic funding framework, and the wider business transformation work this year, committee recruitment would pause for the coming year.

2. Chief Executive's Report

B 2018 (2) 2

Ros Kerslake reported on a good evaluation conference for the City of Culture in Hull.

3. Minutes of the Board meeting on 20 February 2018

B 2018 (2) 3

The minutes were agreed and signed by the Chair subject to:

- Replacing the second sentence of item 12 with: The Board agreed that the business transformation process should include consideration of the arrangements in the devolved nations given the significant changes in political, social and economic context since the country structure was established.
- Amending the first sentence under Environment Plan in item 19 to read: Trustees were supportive of the plan, whilst disappointed that it lacked targets or budget to support delivery.

4. Matters arising from the minutes

B 2018 (2) 4

There were none.

5. Declarations of Interest

Oral

Perdita Hunt noted that The Amuseum (item 21) proposals included loans from the V&A Museum, of which her nephew was Director. She noted that the former director at Charleston (item 47) had succeeded her as Director at the Watts Gallery, and that she was a member of the National Trust advisory panel (items 34, 48).

Seona Reid noted that she sat on the Tate board with the architect for the Courtauld Gallery (item 43).

Richard Morris noted that he was Chair of the Blackden Trust, which worked closely with and delivered joint events with Jodrell Bank (item 44).

Ros Kerslake noted that, in her previous employment, she had been involved in earlier plans for a museum in Blackpool, but had no involvement in the current application (item 21).

The Board was content that these did not constitute conflicts of interest.

6. Finance and Corporate Services Report

B 2018 (2) 6

Colin Bailey, Director of Finance and Corporate Services, introduced the report. They noted the budget for the meeting and the progress to date to prepare for the General Data Protection Regulation. News was still awaited on income projections by Camelot and Gambling Commission.

7. Minutes of:

- **Finance, Staffing and Resources Committee held on 19 February 2018**
- **Investment Panel held on 26 February 2018**

B 2018 (2) 7a

B 2018 (2) 7b

The Board noted the minutes.

8. Risk Appetite and Register

B 2018 (2) 8

Colin Bailey introduced the report. The Board approved the risk appetite which had been discussed by Audit and Risk Committee at its last meeting.

9. Administration Budgets 2018-19

B 2018 (2) 9

Colin Bailey introduced the report. The Board noted the assumptions underlying the administrative budget, which had been discussed at Finance, Staffing and Resources Committee. Savings in monitoring and mentoring would arise as a result of the re-procurement of the Register of Support Services. A number of office moves were anticipated in the year as lease breaks arose. Telephone costs would increase in the short term and then reduce as the organisation moved away from landlines.

For coming years the administrative spend limit would be 8% of income, on a rolling three year basis. Irrecoverable VAT would be excluded. The Board congratulated Colin Bailey for his role in leading the discussion on new limits to a positive conclusion.

The Board noted that all proposed activity in the investment budget had at least an outline business case at present. All investments were approved provisionally pending a full business case being submitted for the approval of Finance, Staffing and Resources Committee.

The Board agreed the increase in the Memorial Fund grants budget, drawing down £750,000 per year from the endowment until future notice, whilst maintaining the endowment fund at a workable level.

10. 2018-19 Business Plan

B 2018 (2) 10

Colin Bailey introduced the business plan for 2018/19. The Board were asked to provide any detailed drafting comment to Colin Bailey outside of the meeting. The Board asked that the plan be prefaced with text highlighting the importance of heritage and the vision for the organisation.

11. Communications Report

B 2018 (2) 11

Louise Lane, Director of Communications introduced the report, highlighting the forthcoming restricted period which would apply in some parts of England. No guidance from Government had yet been received.

12. Strategy and Business Development Report

B 2018 (2) 12

Judy Cligman, Director of Strategy and Business Development, introduced the report.

Planning law in Wales: The Board noted that this had potentially significant implications. Officers would consider whether a HLF response to the consultation would be helpful.

13. HLF Operations Report

B 2018 (2) 13

Eilish McGuinness, Director of Operations, introduced the report. The Board agreed to take a risk-based approach as outlined to project visits at second round. They would discuss the handling of business at quarterly grant giving meetings more generally next month.

Hay Castle Trust: In May 2016, the Board awarded Hay Castle Trust £4,467,600 to undertake key conservation works, enhance access and create an exhibition space and café at Hay Castle in Powys. Increased capital costs had led to a value engineering exercise which identified opportunities to amend some aspects of the project without affecting the Approved Purposes, such as changing environmental specifications within the gallery and moving the café from the coach house to the main building. However, total project costs had still increased by £547,573. The Trust had identified additional sources of income to meet the shortfall. The value of the HLF grant remained the same. The Board agree a reduction grant percentage from 74% to 68%.

The Board noted recent de-commitments and project updates.

14. Heritage Grants and Heritage Enterprise Overview Report

B 2018 (2) 14

The Board noted the contents of the Overview report.

Trustees recognised the high level of competition for funds and the number of cases which received a high priority recommendation from Committees. The Board agreed to reject all projects with a low or medium priority, along with any recommended for rejection.

The Board also noted that second round items 32, 34, 35, 36, 38, 39 and 40 qualified for award without presentation.

SF4 first round applications for discussion and decision: Heritage Grants

15. Preserving traditional skills for the maintenance, operation and conservation of the UK's Historic maritime fleet; HG-16-05745

B 2018 (2) 15

Applicant: Heritage Marine Foundation

Request: First round pass of £3,048,900, including a development grant of £121,400 (70% of total eligible development costs)

Project: To develop and deliver a national apprenticeship programme in traditional maritime skills and carry out the conservation and repair works to the Torbay Lass (previously known as the Kenya Jacaranda) sailing trawler.

The Committee for the East of England recommended the project for rejection.

The Board **REJECTED** the application.

16. The Abbey: Unlocking Barking's Past, Securing its future; HG-16-00364

B 2018 (2) 16

Applicant: LB Barking and Dagenham Heritage Services

Request: First round pass of £3,592,200 including development grant of £567,000 (73% of total eligible development costs)

Project: Four year scheme to unlock the heritage of Barking Abbey, carrying out improvements and raising awareness. Sensitive repairs would be undertaken to the ruins of Barking Abbey to facilitate use as an outdoor learning and events space. Improvements would be made to St Margaret's Church and Churchyard including towers repairs, access and path improvements and removal of pews to create additional space for heritage activities. Abbey Green would benefit from rationalisation of footpaths, planting, wildlife and biodiversity protection and improved site furniture. An associated programme of activities would be delivered.

The Committee for London recommended the project as a medium priority for support.

The Board **REJECTED** the application.

17. Restoration of Brockwell Hall - Letting the Past Enhance the Future; HG-17-06074

B 2018 (2) 17

Applicant: London Borough of Lambeth

Request: First round pass of £4,188,200 including development grant of £387,400 (84% of total eligible development costs)

Project: To restore the Brockwell Hall complex, including the mansion house, stable yard, coach house and stables. Access and facilities would be improved to include a new café with public toilets and outdoor performance space. The hall would provide a range of new uses including weddings, community meetings, exhibitions and school visits. An activity programme with a wide range of activities including series of exhibitions in partnership with Black Cultural Archives and Lambeth Archives and an associated training and volunteering programme would also be delivered.

The Committee for London recommended the project as a high priority for support.

The Board considered that the project represented a high priority for support but **REJECTED** the application in light of the available budget for the meeting.

18. The Brunel Museum: Tunnel Vision; HG-16-09829

B 2018 (2) 18

Applicant: Brunel Museum

Request: First round pass of £2,700,000 including development grant of £350,000 (78% of total eligible development costs)

Project: To transform Brunel Museum's Rotherhithe site, improving access and visitor facilities. Repairs and conservation work would be carried out to the Engine House, a Scheduled Ancient Monument, to create space for interpretation. A new single entrance building would be constructed containing ticketing, toilet facilities, retail space and storage. A programme of volunteering and learning would be delivered, particularly geared towards STEM school audiences.

The Committee for London recommended the project as a medium priority for support.

The Board **REJECTED** the application.

19. Deaf Heritage, Deaf Future: Building capacity and expanding diversity; HG-17-04355

B 2018 (2) 19

Applicant: British Deaf Association

Request: First round pass of £600,000, including development Grant of £74,700 (83% of total eligible development costs)

Project: A three year cross-territory project to engage marginalised deaf communities, to ensure the sharing of their hidden histories and life stories. The scheme would also provide capacity building opportunities for young deaf people through training including a heritage and creative digital media training programme for up to 75 young people from across the country. A regional outreach programme would encourage and increase access to SHARE; the Deaf Visual Archive, including digitising and uploading newly donated material. A series of short films focusing on core themes important to deaf people would be produced and screened.

The Committee for London recommended the project as a medium priority for support.

The Board **REJECTED** the application.

20. Union Chain Bridge: Crossing borders, inspiring communities; HG-15-01211

B 2018 (2) 20

Applicant: Northumberland County Council

Request: First round pass of £3,500,000 including development grant of £360,000 (49% of total eligible development costs)

Project: A four year cross-nation project to restore and replace features of the UK's earliest example of an iron chain suspension bridge. The first suspension bridge in Europe to carry wheeled traffic and the oldest bridge of its style in use worldwide, it was designed by Captain Samuel Brown and was now grade one listed. Exploration of local heritage would be supported through activity and learning plans which targeted STEM education with schools as well as other opportunities such as skills demonstrations, guided tours and walks, exhibitions and digital content.

The Committee for North East recommended the application as a high priority to the Board.

The Board considered that the project represented a high priority for support and **AWARDED** a first round pass of £3,500,000 including development grant of £360,000 (49% of total eligible development costs).

21. Blackpool Museum Project: The Amuseum; HG-17-05320

B 2018 (2) 21

Applicant: Blackpool Council

Request: First round pass of £4,400,000 including development grant of £400,000 (30% of total eligible development costs)

Project: To create Blackpool's first Museum, celebrating Blackpool and its pivotal role in the development of British popular entertainment, creating a high-quality cultural offer. The new museum would be located in the Palatine building, a new hotel and leisure complex, positioned on Blackpool's promenade. An extensive activity programme would be delivered.

The Committee for the North West recommended the project to the Board as a high priority for support.

The Board considered that the project represented a high priority for support and **AWARDED** a first round pass of £4,400,000 including development grant of £400,000 (30% of total eligible development costs).

22. Cairngorms Capercaillie Project; HG-17-06106

B 2018 (2) 22

Applicant: Cairngorms National Park Authority

Request: First round pass of £2,604,500 including development grant of £346,500 (62% of total eligible development costs)

Project: To deliver a programme of conservation and engagement activities to secure the survival of the Capercaillie, one of the species on the Scottish Biodiversity List most in need of urgent action.

The Committee for Scotland recommended the project to the Board as a high priority for support.

The Board considered that the project represented a high priority for support and **AWARDED** a first round pass of £2,604,500 including development grant of £346,500 (62% of total eligible development costs)

23. The Rebirth of Perth City Hall; HG-17-03950

B 2018 (2) 23

Applicant: Perth & Kinross Council

Request: First round pass of £4,864,300 including development grant without development grant

Project: To repair and redevelop the derelict Perth City Hall into a new museum which would interpret an internationally important collection, highlighting the stories of Perth's historic past. The activity plan emphasised volunteering, skills development and training, whilst utilising the museum collections.

The Committee for Scotland recommended the project to the Board as a medium priority for support.

The Board considered that the project represented a medium priority for support and **REJECTED** the application.

24. To Refurbish, Revitalise and Regenerate the Historic St Austell Market House for the whole community; HE-17-06013

B 2018 (2) 24

Applicant: St Austell Market House CIC (ex St Austell Markets & Fairs)

Request: First round pass of £4,725,100 including a development grant of £307,800 (54% of total eligible development costs)

Project: To restore Grade II* listed St Austell Market House to form creative workspace, an artisan food court and community area, and the St Austell Town Museum.

The Committee for the South West recommended the project for rejection.

The Board **REJECTED** the application.

25. Lower Otter Restoration Project; HG-17-05756

B 2018 (2) 25

Applicant: East Devon Pebblebed Heaths Conservation Trust

Request: First round pass of £2,446,400 including development grant of £343,900 (38% of total eligible development costs)

Project: A scheme in partnership with the Environment Agency aimed to reconnect the Lower Otter river in East Devon to its original floodplain, allowing it to adapt and respond naturally to flooding events predicted under climate change scenarios. By allowing tidal and fluvial flooding to ebb and flow naturally, the project would create 29 hectares of rare and nationally important inter-tidal habitat and improve the quality of over 21 hectares of grazing marsh.

The Committee for the South West recommended the project to the Board as a high priority (1 of 2) for support.

The Board considered that the project represented a high priority for support but **REJECTED** the application in light of the available budget for the meeting.

26. The Curzon: Revealing the Past- Sustaining the Future; HG-17-04082

B 2018 (2) 26

Applicant: Curzon Clevedon Community Centre for the Arts

Request: First round pass of 2,553,800 including development grant of £178,800 (68% of total eligible development costs)

Project: To restore the Grade II Curzon building and reveal the 1922 auditorium, improve the ways in which the cinema's technological and social history was interpreted for the public and to create a sustainable future for the building.

The Committee for the South West recommended the project to the Board as a high priority (2 of 2) for support.

The Board considered that the project represented a high priority for support but **REJECTED** the application in light of the available budget for the meeting.

27. Vicar's Close - "a medieval street singing through the centuries; HG-17-06099

B 2018 (2) 27

Applicant: Wells Cathedral

Request: First round pass of £4,919,300 including development grant of £507,300 (55% of total eligible development costs)

Project: To conserve the historic Vicars' Close and open three of the buildings up to the public, providing interpretation of their important heritage. A series of activities, including new opportunities for volunteering would be developed.

The Committee for the South West recommended the project for rejection.

The Board **REJECTED** the application.

28. Moreton Hall Restoration and Hotel Training School; HE-17-05174

B 2018 (2) 28

Applicant: Warwickshire College

Request: First round pass of £4,113,700 including development grant of £582,100 (89% of total eligible development costs)

Project: The project would restore the currently unusable and fire damaged Grade II listed Edwardian house to its former glory. The project would enable the reopening of the building to the public as a boutique hotel with a hospitality training school incorporated. As the centrepiece of the Moreton Morrell estate and built in 1907, the regeneration of the house would support employment, training and apprenticeships in the local community whilst encouraging sustained tourism to the area via the hotel and gardens. A public heritage resource with gallery and interpretation would be delivered alongside a robust activity plan to share the history of the building and estate.

The Committee for West Midlands recommended the application as a high priority (1 of 2) to the Board.

The Board considered that the project represented a high priority for support and **AWARDED** a first round pass of £4,113,700 including development grant of £582,100 (89% of total eligible development costs).

29. Project Unlock; HG-17-02138

B 2018 (2) 29

Applicant: Lord Leycester's Hospital

Request: First round pass of £2,418,900, including development grant of £314,100 (85% of total eligible development costs)

Project: To open Lord Leycester's Hospital, a key medieval site, to the public as a new visitor experience in Warwick. Established in 1571 and made up of multiple buildings, the project would see this 450 year old institution opened to the public with renewed access to previously closed areas. Newly developed activity, accessibility and interpretation plans would engage with a more diverse audience. Investment would see considerable renovations and restorations take place to the buildings and enable a number of artefacts demonstrating the history of the site, currently in storage, to be displayed for public viewing.

The Committee for West Midlands recommended the application as a high priority (2 of 2) to the Board.

The Board considered that the project represented a medium priority for support and **REJECTED** the application.

30. Avenues Centre for Community, Creativity and Enterprise; HE-17-01963

B 2018 (2) 30

Applicant: Goodwin Development Trust

Request: First round pass of £2,679,000 including development grant of £120,100 (69% of total eligible development costs)

Project: To renovate the Avenues Adult Education Centre as a vibrant centre for creativity, community and enterprise. The building would host a complementary mix of provision, focused on arts, cultural and creative industries along with skills, education and learning opportunities. A mix of tenant organisations and services, including a café, local library, artist studios, together with lettable offices, workshops and meeting/event spaces, would generate the footfall and high-profile necessary to make the building financially-sustainable.

The Committee for Yorkshire & the Humber recommended the project to the Board as a high priority for support.

The Board considered that the project represented a medium priority for support and **REJECTED** the application.

31. Prioritisation of first round items

Oral

During the case by case discussions, the Board considered that:

- Restoration of Brockwell Hall (item 17) Union Chain Bridge (item 20), Blackpool Museum Project (item 21), Cairngorms Capercaillie Project (item 22), Lower Otter Restoration Project (item 25), The Curzon (item 26), Moreton Hall Restoration and Hotel Training School (item 28) represented a high priority for support.
- Perth City Hall (item 23), Project Unlock (item 29) and Avenues Centre (item 30) represented a medium priority for support.
- Preserving traditional skills for the maintenance, operation and conservation of the UK's Historic maritime fleet (item 15), The Abbey (item 16), The Brunel Museum (item 18), Deaf Heritage (item 19), The Rebirth of Perth City Hall (item 23), Historic St Austell Market House (item 24), Vicar's Close (item 27) should be rejected.

The four highest priority cases were identified as Union Chain Bridge (item 20), Blackpool Museum Project (item 21), Cairngorms Capercaillie Project (item 22), Moreton Hall Restoration and Hotel Training School (item 28). First round passes were awarded to these four projects.

SF4 Second round applications for discussion and decision: Heritage Grants and Enterprises

32. Creating a southern gateway to the Broads National Park; HG-15-08121

B 2018 (2) 32

Grantee: Suffolk Wildlife Trust

Request: Award Grant of £4,063,000 (57%)

Uplift: None

Project: To acquire land adjoining the Trust's existing Carlton Marshes Nature Reserve, carry out recreation and restoration work to provide one of the largest Broad habitat creation projects and build a new visitor centre to support a freely accessible landscape scale nature reserve and a programme of activities.

The Board had awarded a first round pass of £4,538,600 including development grant of £246,300 (90% of total eligible development costs) in September 2016.

The Committee for the East of England recommended the project to the Board as a high priority for support.

The Board **AWARDED** a grant of £4,063,000 (57%),

33. The Canny Space at Holy Trinity Sunderland; HG-14-08734

B 2018 (2) 33

Grantee: Churches Conservation Trust

Request: Grant of £2,833,000 (65%)

Uplift: £229,100 (9%)

Project: A five year project to conserve, repair and adapt a Grade I Listed early Georgian Church. An important part of heritage in the area, the project would seek to reopen the Church as a new cultural venue sharing the history of both the Church and the old town through improved interpretation, exhibits and events as part of an extensive activity programme. Many original features would be conserved through vital restoration work and the project would create apprenticeship, education and volunteer opportunities.

The Board awarded a first round pass of £2,806,700 including a development grant of £202,800 (83% of total eligible development costs) in May 2015.

The Committee for North East recommended the application as a high priority to the Board at its meeting in March 2018.

The Board **AWARDED** a grant of £2,833,000 (65%).

34. Seaton Delaval Hall: The Curtain Rises; HG-14-09383

B 2018 (2) 34

Grantee: National Trust North - Yorkshire and North East

Request: Grant of £3,700,000 (47%)

Uplift: N/A

Project: To secure the architectural heritage of Grade I Listed Seaton Delaval Hall which was built in 1718 and remained the best surviving example of the architects work. The project would seek to achieve extensive conservation in the main hall, improvements to visitor facilities, landscape improvements and the restoration and conservation of original features. The visitor experience would be enhanced through improved interpretation of archives to recreate the stories of the Deval family, a rolling programme of exhibitions and a children's play area.

The Board awarded a first round pass of £3,850,000 including a development grant of £150,000 (46% of total eligible development costs) in March 2016.

The Committee for North East recommended the application as a high priority to the Board.

The Board **AWARDED** a grant of £3,700,000 (47%)

35. The Courtyard Project; HG-14-05367

B 2018 (2) 35

Grantee: The Manchester Museum

Request: Grant of £4,215,800 (36%)

Uplift: N/A

Project: To remodel space within the Manchester Museum to enable it to host world-class exhibitions of natural history and human cultures, realising the museum's potential as the focus of the Northern cultural powerhouse. The scheme would also redefine the museum's social purpose

by extending health, wellbeing and social inclusion benefits to existing and under-represented audiences.

The Board awarded a first round pass of £4,622,200 including a development grant of £406,400 (80% of eligible development costs) in March 2016.

The Committee for the North West recommended the project to the Board as a high priority for support.

The Board **AWARDED** a grant of £4,215,800 (36%)

36. 'Reimagining Wordsworth': the Wordsworth Trust masterplan; HG-15-03409

B 2018 (2) 36

Grantee: Wordsworth Trust

Request: Grant of £4,094,800 (75%)

Uplift: N/A

Project: To transform the hamlet of Town End, Grasmere into a cohesive visitor experience and site for inclusive learning, creativity and community activity, exploring the literary and cultural heritage of the Wordsworths and the Romantic period. A programme of associated volunteering and training opportunities would be developed.

The Board awarded a first round pass of £4,750,000 including a development grant of £655,200 (80% of eligible development costs) in January 2016.

The Committee for the North West recommended the project to the Board as a high priority for support.

The Board **AWARDED** a grant of £4,094,800 (75%)

37. Kilmartin Museum Redevelopment; HG-14-09799

B 2018 (2) 37

Grantee: Kilmartin Museum Company Ltd

Request: Award Grant of £3,230,215 (57%)

Uplift: £153,715 (5%) largely due to unsuccessful matched partnership funding.

Project: To create new visitor facilities, interpretative experiences, a collections store, laboratories, and creative and learning spaces to establish Kilmartin Museum as a landmark visitor attraction sharing Argyll's nationally important archaeological heritage.

The Board awarded a first round pass of £3,501,600 including a development grant of £425,100 (74% of total eligible development costs) in July 2015.

The Committee for Scotland recommended the project to the Board as a high priority for support at its meeting in March 2018.

The Board **AWARDED** a grant of £3,230,215 (57%).

38. Tunbridge Wells Cultural & Learning Hub; HG-15-02770

B 2018 (2) 38

Grantee: Tunbridge Wells Borough Council

Request: £4,294,900 (33%)

Uplift: £203,700 (5%)

Project: The project would enable the renovation of Tunbridge Wells Cultural & Learning Hub, transforming museum and cultural services in the area, allowing the heritage of the area to be shared and addressing the needs of the community by integrating a number of local services. The project would see the creation of nine new museum spaces and a new gallery, which would seek to resolve current challenges in collection storage and display as well as accessibility. An innovative model of delivery for the local council, carefully zoned areas would enable best use of the facilities to enable the best possible visitor experience regardless of the service area being attended. With an ambitious activity plan and the planned changes to access and interpretation, audiences were expected to increase by six times the current volume over the duration of the project.

The Board awarded a first round pass of £4,270,100, including development funding of £178,900 (35% of total eligible development costs) in November 2015.

The Committee for South East England recommended the application as a high priority to the Board at its meeting in February.

The Board **AWARDED** a grant of £4,294,900 (33%)

39. Colston Hall Music Redevelopment Phase 2- The Lantern Project; HG-16-00884

B 2018 (2) 39

Grantee: Bristol Music Trust

Request: Award Grant of £4,632,100 (40%)

Uplift: N/A

Project: To restore Lantern Hall, as part of the wider redevelopment proposals for Colston Hall, in order to deliver a world-class concert venue, with three halls and additional education, studio and café space to maximise income potential.

The Board awarded a first round pass of £4,750,000 including a development grant of £117,900 (35% of eligible development costs) in September 2016.

The Committee for the South West recommended the project to the Board as a high priority for support.

The Board **AWARDED** a grant of £4,632,100 (40%)

40. Penllergare Valley Woods - Phase 2; HG-12-09368

B 2018 (2) 40

Grantee: Ymddiriedolaeth Penllergare Trust

Request: Grant of £1,631,600 (79%)

Uplift: N/A

Project: To purchase the lease for the 4.5 hectare Grade II registered Walled Gardens in Penllergare Valley Woods and restore and repair the gardens for use as a hub for visitors and training. Capital works would include the restoration of a unique Orchid House; a Scheduled Ancient Monument, and improvements to the wetland habitat in the lower Llan corridor. Learning and participation opportunities would include community horticulture and horticultural skills training.

The Board awarded a first round pass of £1,791,500 including a development grant of £159,800 (71% of total eligible development costs).

The Committee for Wales recommended the project as a high priority for support.

The Board **AWARDED** a grant of £1,631,600 (70%).

41. Charterhouse Heritage Park Phase 1, Coventry; HG-14-06252

B 2018 (2) 41

Grantee: Historic Coventry Trust

Request: A grant of £4,329,800 (72%)

Uplift: N/A

Project: To renovate, adapt and open to the public a unique Grade I Listed Scheduled Monument of great significance in the centre of Coventry which would become a key venue for the City of Culture 2021. Paintings would be protected and restored and it would become a new heritage attraction with a strong visitor offer to sustain the site in the long term. Poor accessibility would be addressed and development of the community garden would be undertaken to increase access routes and reinstate heritage features.

The Board awarded a first round pass of £4,729,800 including a development grant of £400,000 (82% of eligible development costs) in January 2015.

The West Midlands Committee agreed that the application would be recommended to the Board as a high priority at its meeting in February 2018.

The Board **AWARDED** a grant of £4,329,800 (72%)

SF4 Second round applications for discussion and decision: Major Grants

42. "The Hold": A Suffolk Archives Service for the 21st Century; HG-14-08167

B 2018 (2) 42

Grantee: Suffolk County Council

Request: Award Grant of £10,363,700 (53%)

Uplift: N/A

Project: Suffolk County Council in partnership with Suffolk Record Office (SRO) and the University of Suffolk (UoS) would create a new building "The Hold" to support a re-shaped service and to enable activities with a much wider range of new target audiences across the county. The Hold would become the headquarters for a resilient, commercially-focussed and outward-facing service

The Board had awarded a first round pass of £10,901,800 including development grant of £538,100 (58% of total eligible development costs) in April 2016.

The Committee for the East of England recommended the project to the Board as a high priority for support.

The Board **AWARDED** a grant of £10,363,700 (53%).

43. Item Withheld

44. First Light at Jodrell Bank; HG-13-02539

B 2018 (2) 44

Grantee: University of Manchester

Request: £11,362,400 (57%)

Uplift: N/A

Project: Alongside vital conservation work to seven buildings, the scheme would create an impressive new exhibition pavilion providing interpretation and public engagement with the heritage of Jodrell Bank and its pivotal role in world-leading scientific development. Proposals would also deliver a learning programme including volunteering opportunities and heritage internships. The Board awarded a first round pass of £12,147,200 including a development grant of £784,800 (85% of eligible development costs) in April 2015.

The Committee for the North West recommended the project to the Board as a high priority for support at its meeting in March 2018.

The Board **AWARDED** a grant of £11,362,400 (57%).

SP3 Grant increase applications for discussion and decision: Heritage Grants

45. Gods House Tower; HG-11-04031

B 2018 (2) 45

Applicant: A Space: Growing Creative Communities

Request: Award grant increase of £298,900 to make a total grant of £2,037,400

Previous grant award: The Committee for South East of England awarded a grant of £1,738,500 (74% of total eligible project costs) in December 2014.

Reason for grant increase: This was due to delays in the design development and consents process. A new architect had been appointed to the project and the applicant was confident that with additional investment the project could be completed to achieve the original approved purposes and outcomes.

The Committee for South East of England recommended the case to the Board for a grant increase at its meeting in February 2018.

The Board **AWARDED** a grant increase of £298,900 to make a total grant of £2,037,400.

Memorial Fund

46. NHMF Report

B 2018 (2) 46

The Board noted the report.

47. Item Withheld

B 2018 (2) 47

48. Item Withheld

B 2018 (2) 48

49. Item Withheld

B 2018 (2) 49

Papers for information

50. Schedule of Delegated Decisions

B 2018 (2) 50

The Board noted the schedule.

51. Any other business

Oral

There was none.

The next meeting would be held on 24 April 2018.