

# Heritage Lottery Fund Committee for the East of England Meeting on 6 September 2018

CEE 2018 (3)

**Minutes of the meeting of the Committee for the East of England held on 6 September 2018 at 10a.m. at the Guildhall, Bury St Edmunds.**

## Committee:

- Helen Wilson (Chair)
- Sue Davies
- Steve Miller
- Carole Reilly
- Phil Rothwell
- Philip Venning

## Apologies:

- Joff Whitten

## Committee Business

### 1. Chair's Report

Oral

Helen Wilson reported projects and events that she had attended in the region including:

- Requiem – An Act of Remembrance and
- Gainsborough House Summer Garden Party

Sir Peter Luff, NHMF Chair had visited the region and projects including Southern Gateway to the Broads (Carlton Marshes, Lowestoft), Quay Place Ipswich and the Time and Tide Museum, Great Yarmouth. The following day, with Drew Bennelick, the visited Venetian Waterways in Great Yarmouth and the Broads National Park to look at their Landscape Partnership project.

### 2. Declarations of Interest

Oral

Helen Wilson declared a conflict for Norwich Castle (item 19) as she was a member of the Norfolk Museum Development Foundation Board. The Board has been very supportive of the bid to the HLF. Phil Rothwell would take the Chair for this item and the prioritisation of the second round board applications.

Steve Miller in his capacity as Assistant Director, Community and Environmental Services (Cultural Services) for Norfolk County Council, Head of Norfolk Museums Service and Norfolk Arts Service reported a conflict for:

- Hun Story (item 12). Norfolk County Council was involved through the AONB connection and
- Norwich Castle (item 19) Norfolk County Council were the applicant.

Steve Miller declared a connection through SHARE Museums East for Powering Forward (item 14) but had had no personal or organisational connection to the project. Committee were content this did not constitute a conflict.

### 3. Minutes of last meeting on 21 June 2018

CEE 2018 (2) 3

Committee agreed the minutes, subject to the following amendment:

- Carole Reilly not Carole Rothwell, item 1 Chairs Report.

The minutes were signed by the Chair.

#### **4. Matters arising from the minutes**

**Oral**

Robyn Llewellyn, Head of Region, confirmed there were no matters arising.

#### **5. Corporate Update**

**CEE 2018 (3) 5**

Anne Jenkins, Deputy Director of Operations, provided an overview of the key messages.

#### **6. East of England Regional Overview**

**CEE 2018 (3) 6**

Robyn Llewellyn, Head of Region, highlighted some elements of the overview paper including:

The East of England infographic: this was circulated to committee, prepared by the evaluation team. Members agreed this was a useful presentation of information and was received as being very positive. Members requested:

- more contrast of colours which would make the text easier to read
- using the infographic as a base to compare trends in grant giving.

HLF was tasked through the Mendoza Review to develop an action plan with ACE. ACE was recognised as the strategic development agency for museums and HLF as the funder should take a lead from ACE. A Sharing Intelligence protocol was now in place. Officers would share ACE comments on all museums projects during case discussions.

Board decisions: Committee noted that both projects presented to the Board in June, from the region had not been successful, despite being recommended as a high priority. Officers confirmed the high demand at the June Board with only four applications out of thirty receiving awards.

#### **7. East of England Budget**

**CEE 2018 (3) 7**

Mark Dykes, Casework Manager introduced the budget for 2018-19.

The annual budget for the region was £4.2m. The remaining budget was £2,697,000. Dividing this equally between the two remaining meetings in September and December would allow £1,348,500 for each.

In September the total grant request from nine applications was £4,718,600 and in December twelve applications sought a total of £5,873,300. Not unusually, there was an increase in numbers we reached the final deadline for the current Strategic Framework.

As regards to the second round applications below £1m grant requests, following the decision to award a second round to Moot Hall Aldeburgh at the June Committee, there were only two more committee level applications within the current financial year, one each in December and March 2019.

Following the closure of the Grants for Places of Worship (GPOW) scheme, Sir Peter Luff had made a commitment to places of worship across the UK that they would receive the same proportion of funding during 2018-19 as they did under GPOW last financial year. Regional and Country teams would make a proportionate contribution towards this target from Committee and delegated budgets. The minimum target for the East of England was £752,640 to be achieved across under £1m first round HG applications and delegated programmes. So far, there was good progress towards that target which the team anticipated being able to meet or exceed.

## SF4 second round applications for discussion and decision

### 8. 'Towering Above- The restoration of St Giles, Bradfield'; GP-16-07951

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Grantee: St Giles, Bradfield, Norfolk

Request: Award Grant of £202,400 (77%)

The Committee for the East of England had awarded a first round pass of £208,900 including a development grant of £35,900 (79% of eligible development costs) in June 2017.

Uplift: £29,400 (17%) Costs had increased because works to conserve the wall painting were greater than anticipated at first round and the enhanced activity proposals required greater resource.

Project: To undertake internal and external repairs to secure the structure of the tower and to repair damaged rainwater goods, to make the grade II\* listed St Giles Church watertight. Activities and materials would be provided.

The Committee for the East of England **AWARDED** a grant of £202,400 (77%).

## SF4 first round applications for discussion and decision

### 9. St Nicholas Church, Wells-next-the-Sea: 140<sup>th</sup> Anniversary Heritage Project; HG-17-07103

CEE 2018 (3) 9

Applicant: Wells Parochial Church Council

Request: First round pass of £296,700 including a development grant of £32,300 (83% of eligible development costs)

Project: To carry out structural repairs to the grade II\* listed Church of St Nicholas, located in Wells-next-the-Sea, North Norfolk, create an Heritage Centre and deliver activities to engage the local community in exploring the social heritage of the town.

The Committee for the East of England **REJECTED**.

### 10. Swiss Rolls, Tea & the Electronic Office: A history of LEO, the first business; HG-17-07346

CEE 2018 (3) 10

Applicant: Centre for Computing History

Request: First round pass of £367,200, including Development Grant of £101,300 (92%)

Project: This 3 year project would identify, record and collate archive material, objects and oral histories to document and interpret the heritage of LEO (Lyons Electronic Office) computers. Activities would be delivered in partnership with the LEO Computer Society, to move their collection to the Centre for Computing History museum store and online catalogue.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £367,200, including Development Grant of £101,300 (92% of eligible development costs).

### 11. Back to the Future- a heritage project to revitalise Spicers Theatre; HG-15-08234

CEE 2018 (3) 11

Applicant: Sawston Village College

Request: First round pass of 363,500, including Development Grant of £98,600

Project: to restore Spicer's Theatre next to Sawston Village College, Cambridgeshire and to deliver a programme of heritage activities.

The Committee for the East of England agreed the application represented a medium priority for support. The project was **REJECTED** in light of the concerns raised.

## **12. HunStory: young people, the River Hun and its marshes; HG-17-04508**

**CEE 2018 (3) 12**

*Steve Miller left the room before discussion commenced*

Applicant: Norfolk Coast Partnership

Request: First Round Pass of £497,500, including Development Grant of £114,000

Project: To improve the health of the 3.9 mile River Hun on the North Norfolk coast, deliver training for young people and work with the local community to enhance their understanding of the river so that they can influence river catchment health.

The Committee for the East of England agreed the application represented a high priority for support. The application was **REJECTED** in light of the available budget.

## **13. Living Histories, Lasting Journeys- sharing the heritage treasures of St Leonard's Flamstead; HG-17-00144**

**CEE 2018 (3) 13**

Applicant: St Leonards Flamstead PCC

Request: First round pass of £733,700, including Development Grant of £91,200

Project: To carry out urgent repairs to grade I listed St Leonard's church, Flamstead, located in the heart of the village and conservation area, providing new heritage interpretation and a range of learning and volunteering opportunities.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £733,700, including Development Grant of £91,200 (69% of eligible development costs).

## **14. Powering Forward: Re-energising the Visitor and Learning Experience; HG-18-00964**

**CEE 2018 (3) 14**

Applicant: Museum of Power

Request: First round pass of £948,600, including Development Grant of £57,900

Project: To deliver a programme of capital improvements to enhance the visitor offer at Maldon's Museum of Power. A new museum entrance would integrate reception, shop and administration functions. The café would be extended and linked to the new entrance. Display and interpretation of the building and collections would be transformed.

ACE – noted comments strong volunteer offer and good links, close to Colchester, Museum is in receipt of £60 from Arts Councils resilience funding – to improve audience development activity future sustainability.

The Committee for the East of England agreed the application represented a high priority for support and **AWARDED** a first round pass of £948,600, including Development Grant of £57,900 (73% of eligible development costs).

**15. WELWYN GARDEN CITY- A Vision Realised; HG-17-03719**

**CEE 2018 (3) 15**

Applicant: Welwyn Garden Heritage Trust

Request: First round pass of £265,500 including a development grant of £71,200 (83% of eligible development costs)

Project: To further explore the heritage of Welwyn Garden City, undertaking research in to how residents lived, worked and played between 1970 and 2000. The clubs and societies in operation in this period would be identified as would industry associated with the town during this time. Industrial and club archives would be collected and scanned, along with photographs and memorabilia. A series of presentations would be delivered.

The Committee for the East of England agreed to **REJECTED** the application.

**16. Urgent Structural repairs to a Grade 1 listed place of worship & linked community; HG-18-00932**

**CEE 2018 (3) 16**

Applicant: The parish church of St. Peter & St. Paul Carbrooke

Request: First round pass of £418,600 including a development grant of £42,900 (76% of eligible development costs)

Project: To repair a Grade I listed building and make it more appropriate for 21st century needs through re-ordering, new facilities and community activities.

The Committee for the East of England **REJECTED** the application for the reasons outlined.

**17. S.C.A.N.- Suffolk Community Archaeology Network; HG-16-07926**

**CEE 2018 (3) 17**

Applicant: Suffolk Archaeology Community Interest Company

Request: First round pass of £826,700 including a development grant of £68,300 (72% of eligible development costs)

Project: to deliver a 4 year project aims to develop sustainable community archaeology and promote best practise across the whole of Suffolk. The project would deliver a training and learning programme for community groups and volunteers. Training courses included themes such as pottery identification, bone identification, geophysical survey, and global positioning system.

The Committee for the East of England **REJECTED** the application due to the concerns raised.

**18. Prioritisation of first round items**

**Oral**

*Steve Miller left the room before prioritisation.*

The Committee had rejected WELWYN GARDEN CITY- A Vision Realised; (item 15), Urgent Structural repairs to a Grade 1 listed place of worship & linked community (item 16) and S.C.A.N.- Suffolk Community Archaeology Network (item 17) during the case discussions.

They agreed that:

- Back to the Future- a heritage project to revitalise Spicers Theatre (item11) was a medium priority; and
- Swiss Rolls, Tea & the Electronic Office: A history of LEO, the first business (item 10), HunStory: young people, the River Hun and its marshes (item 12), Living Histories, Lasting Journeys- sharing the heritage treasures of St Leonard's Flamstead (item 13) and Powering Forward: Re-energising the Visitor and Learning Experience (item 14) were a high priority for support.

The committee needed to prioritise the high priority applications before them. After further consideration they agreed to support:

- Swiss Rolls, Tea & the Electronic Office: A history of LEO, the first business, Living Histories, Lasting Journeys- sharing the heritage treasures of St Leonard's Flamstead and Powering Forward: Re-energising the Visitor and Learning Experience; and to
- reject Back to the Future- a heritage project to revitalise Spicers Theatre and HunStory: young people, the River Hun and its marshes in light of the available budget.

## SF4 second round Board applications for discussion and recommendation

### 19. Norwich Castle: Gateway to Medieval England; HG-14-08698

CEE 2018 (3) 19

*Helen Wilson and Steve Miller left the room before discussion commenced. Phil Rothwell chaired the meeting.*

Grantee: Norfolk County Council

Request: A Grant of £8,756,800 (66%)

Project: to create a world class heritage offer for visitors to the Grade I listed Norwich Castle Museum and Norwich, establishing a national centre for castle interpretation. The project would re-display the medieval heritage of the Keep alongside the collections of the museum and the British Museum (BM). The proposal re-interpreted the building and collections, removing later alterations, re-instating spaces, improving access, circulation and visitor facilities. To deliver a creative and immersive experience using digital media and interpretation.

The Board had awarded a first round pass of £9,219,200 including a development grant of £462,400, 69% of total eligible development costs) in April 2016.

The Committee for the East of England recommended the project to the Board as a **high (1 of 3)** priority for support.

### 20. Transforming the Long Shop; HG-15-00785

CEE 2018 (3) 20

Grantee: The Long Shop Museum CIO

Request: Award Grant of £1,898,700 (67%)

Project: to restore the historic buildings, make improvements to the care of collections and improve the visitor experience and interpretation of this important industrial heritage. To present a clear story about the Garretts Works, its history and the people involved through displays in 5 key areas, the 1851 Great Exhibition, the Garrett Family, the transformation of agricultural practices, engineering processes, the relationship with the town and works, the role in the world wars and the legacy of the industry including links with Sizewell nuclear plant.

The Board had awarded a first round pass of a first round pass of £2,059,900 including development grant of £161,200 (66% of total eligible development costs) in September 2016.

The Committee for the East of England recommended the project to the Board as a **high (3 of 3)** priority for support.

### **21. Bats in Churches; HG-16-02183**

**CEE 2018 (3) 21**

Grantee: Natural England

Request: Award Grant of £3,511,100 (77%)

Project: Through a programme of conservation, collaboration, learning and engagement, the project aimed to safeguard protected bat roosts in churches whilst reducing their negative impact on historic buildings and helping the people who used them. To recruit volunteers to help care for the churches and bats and to become involved in learning, discovering and surveying bat populations.

The Board had awarded a first round pass of £3,802,700 including development grant of £291,600 (70% of total eligible development costs) in January 2017.

The Committee for the East of England recommended the project to the Board as a **High (2 of 3)** priority for support.

### **22. Prioritisation of second round items**

**Oral**

*Helen Wilson and Steve Miller left the room. Phil Rothwell chaired the prioritisation item.*

The Committee agreed that all projects were a high priority for support and of significant importance to the region. After lengthy discussion and mindful of the need to rank the schemes despite their individual clear strengths and wide-ranging benefits, the projects were ranked as follows:

- Norwich Castle: Gateway to Medieval England (item 19) **High 1**
- Bats in Churches (item 20) **High 2**
- Transforming the Long Shop (item 21) **High 3.**

### **SF4 first round Board applications for discussion and recommendation**

### **23. Saxmundham Market Hall- the town's hub on the High Street for living and learning; HG-15-08353**

**CEE 2018 (3) 23**

Applicant: The Market Hall, Saxmundham

Request: First round pass of £1,900,000 including development grant of £110,000 (48% of total eligible development costs)

Project: To repair, remodel and enlarge the Market Hall and deliver a three year programme of activities. To insert a first floor within the main building, remove the additions and construct a two storey addition to the north east.

The Committee for the East of England recommended that for the reasons outlined, the project should be **REJECTED**.

### **24. The Species Recovery Network- Empowering people to save the UK's priority species; HG-17-07137**

**CEE 2018 (3) 24**

Applicant: Royal Society for the Protection of Birds (RSPB)

Request: First round pass of £1,396,200 including development grant of £136,500 (65% of total eligible development costs)

Project: To create a Species Recovery Network (SRN) to establish sustainable volunteer groups to carry out effective conservation interventions for priority UK species, enhance biodiversity of sites, and improve important breeding habitats. Advice would be provided on how to manage land and record and monitor a large number and range of UK priority species including some on private land.

As a general point, Committee queried whether the use of drones within projects required further consideration by HLF.

The Committee for the East of England recommended the project to the Board as a **high** priority for support.

### **25. The George Community Pub, Wickham Market; HE-16-09968**

**CEE 2018 (3) 25**

Applicant: The George Community Pub (Wickham Market) Ltd

Request: First round pass of 1,005,200, including Development Grant of £55,100 (49% of total eligible development costs)

Project: To restore and extend the George Pub to provide a lounge bar, along with a separate restaurant in two distinct dining areas at the front of the building, accommodating around 40 covers, and a kitchen. To the rear will be a community area, capable of accommodating 50-60 people, which can be separated off and has access directly to the garden area and WCs. The first floor will provide a further community area, with a small space for seating, as well as housing the tenant's accommodation, comprising a lounge/diner, 2 bedrooms, a kitchen, and 2 bathrooms

The Committee for the East of England recommended the project to the Board as a low priority for support.

### **26. Prioritisation of first round items**

**Oral**

Committee had prioritised the projects during discussion..

## **Papers for information**

### **27. Communications Report**

**CEE 2018 (3) 27**

Committee noted the communications report.

### **28. Any other business**

**Oral**

The meeting in March 2019 would be held in St Albans. Members commented that a future meeting around the project funded through the Great Place Scheme would be welcomed.

**The next meeting will be held on 6 December 2018.**